



Small town. Big difference.

Permanent Sign Permit Application

Permit #: _____

Date Issued*: _____

Business Information

Business Name: _____

Street Address (of Sign Location): _____

Land District: 6 Land Lot: _____ Parcel: _____ Zoning: _____

Business is a: Single Tenant in own building on own lot Tenant in a multi-tenant building

Type of Sign: Wall Freestanding Electric

Sign(s) presently exist on the site? Yes No If yes, description of other sign(s): _____

Property Owner Information

Sign Contractor Information

Name (printed): _____

Name: _____

Street Address: _____

Street Address: _____

City/State/Zip: _____

City/State/Zip: _____

Phone: _____

Phone: _____

Property Owner Signature: _____

Business License Number / Issued By: _____

By signing, property owner acknowledges review and approval of proposed signage and location.

Provided Insurance Certificate: \$100,000 Property Damage Liability Insurance for Sign Contractor _____

Applicant Name if not owner (printed): _____

Signature: _____

Applicant Phone: _____

Date: _____

Date Paid: _____

Approved By: _____

Amount Paid: \$ _____

(Issuing Clerk's Signature)

***CONSTRUCTION ON THE SIGN(S) MUST START WITHIN SIX (6) MONTHS OR PERMIT EXPIRES.**



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WALL SIGN(S)

Gross Building Space in Square Feet _____

Building Front		Building Rear	
Sign Dimensions:		Sign Dimensions:	
Square Footage:		Square Footage:	
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No		LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Facing Building Front – Building Left Side		Facing Building Front – Building Right Side	
Sign Dimensions:		Sign Dimensions:	
Square Footage:		Square Footage:	
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No		LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Aggregate Sign Area for ALL Wall Signs: _____

GROUND SIGN(S)

Gross Building Space in Square Feet _____

Number of Street Frontages:	Number of Sign Structures:
Total Height of Sign Structure:	
Setback from Right-of-Way:	
Number of Signs on Sign Structure:	
Size of Each Sign:	A: _____ B: _____ C: _____
	Total: _____
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Aggregate Sign Area for ALL Sign Structures: _____

FEE (includes 2% Public Art Fee):

- WALL NON-ELECTRIC, less than 32 square feet \$25.00/sign
- WALL NON-ELECTRIC, 32 square feet or more \$76.00/sign
- WALL ELECTRIC \$178.00/sign
- FREE STANDING NON-ELECTRIC, <32 sf \$76.00/sign
- FREE STANDING NON-ELECTRIC, 32 sf or more \$127.00/sign
- FREE STANDING ELECTRIC \$229.00/sign
- OVERSIZED (BILLBOARD) Contact Planning Director

Contact Department of Planning and Economic Development (extension 228) to schedule inspection after all work is complete.

Planning and Economic Development (770) 638-2198 ▪ Fax (770) 921-8854

340 Main St. ▪ Lilburn, Georgia 30047 ▪ www.CityofLilburn.com