



**City of Lilburn  
City Council Meeting Agenda**

**May 13, 2019 at 7:30 p.m.  
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:  
Johnny Crist, Mayor  
Lindsay Voigt, Post 1  
Scott Batterton, Post 2  
Eddie Price, Post 3  
Tim Dunn, Post 4*

- I. Executive Session (If Necessary)**
- II. Call To Order**
- III. Roll Call**
- IV. Pledge To The Flag**
- V. Approval Of Agenda**
- VI. Announcements**

1. City Events

- Lilburn Food Truck Tuesday  
May 14, 21, & 28, 2019, 6:00 PM - 9:00 PM @ City Park
- Wynne-Russell House Tour  
May 18, 2019, 10:00 AM - 12:00 PM @ Wynne-Russell House
- Lilburn Police Department - Women's Self Defense Program  
May 22, 2019, 6:30 PM - May 23, 2019, 8:30 PM @ Calvin Fitchett Municipal Complex
- Rock the Park - Yacht Rock Schooner  
June 1, 2019, 6:00 PM - 9:30 PM @ City Park
- Sprinkler Day  
June 5, 2019, 10:00 AM - 12:00 PM @ City Park

**VII. Ceremonial Matter**

1. National Police Week May 12-18, 2019 Proclamation

Documents:

[POLICE MEMORIAL WEEK- MAY 2019.PDF](#)

## VIII. Public Comment

### IX. Approval Of Minutes

1. City Council Draft Meeting Minutes From April 8, 2019

Department:	City Clerk
Presenter:	Melissa Penate, City Clerk
Staff Recommendations:	Motion to approve the City Council Draft Meeting Minutes from April 8, 2019.
Department Head Approval:	B. Johnsa
Mayor's Signature Required:	Yes

Documents:

[4 8 2019 - MINUTES.PDF](#)

### X. Public Hearing

### XI. Agenda

1. Agenda Item 1 - Title Ad Valorem Tax (TAVT) Intergovernmental Agreement

In 2013, the Title Ad Valorem tax was instituted and is subject to revision and adoption prior to July 1, 2019. The attached IGA details the various allocation (%) to each entity: County, Municipalities and the Board of Education.

Public Hearing (Y/N)	N
Department:	City Manager
Presenter:	Bill Johnsa, City Manager
Staff Recommendations:	Motion to approve Intergovernmental Agreement for the allocation and distribution of proceeds from the Title Ad Valorem Tax. Further, authorize Mayor to execute on behalf of the City of Lilburn.
Department Head Approval:	B. Johnsa
Mayor's Signature Required:	Yes

Documents:

[AGENDA ITEM 1 - AGENDA FORM TAVT IGA.PDF](#)  
[AGENDA ITEM 1 - ATTACH 1 - TAVT IGA.PDF](#)

2. Agenda Item 2 - Lilburn Community Improvement District – Ed O'Connor (2019 - Addition Of Properties)

The Lilburn Community Improvement District has requested City of Lilburn approval of the properties listed in the attachment. Upon approval of the City and Gwinnett County, the properties can be added for taxation by the Lilburn C.I.D.

Public Hearing (Y/N)	N
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Department: Planning & Economic Development  
Presenter: Doug Stacks, Director of Planning & Economic Development  
Staff Recommendations: Approval of the 2019 properties as presented by the Lilburn Community Improvement District.  
Department Head Approval: B. Johnsa  
Mayor's Signature Required: Yes

Documents:

[AGENDA ITEM 2 - AGENDA FORM LILBURN CID 2019 EXPANSION OF PROPERTIES.PDF](#)  
[AGENDA ITEM 2 - ATTACH 1 - LCID RESOLUTION CONSENTING TO EXPANSION - 2019 WITH EXHIBITS.PDF](#)  
[AGENDA ITEM 2 - ATTACH 2 - LILBURN CID ANNEXATION RESOLUTION- LILBURN.PDF](#)  
[AGENDA ITEM 2 - ATTACH 3 - LCID SUMMARY OF 2019 EXPANSION.PDF](#)  
[AGENDA ITEM 2 - ATTACH 4 - 2019 LIBURN CID MAP EXHIBIT A.PDF](#)

3. Agenda Item 3 - Resolution #2019-05 Imposing Moratorium On Alternative Nicotine Products Through July 8, 2019.

Staff recommends extending above-referenced Moratorium through and including July 8, 2019. This will allow proper discussion and research prior to adoption.

Public Hearing (Y/N) N  
Department: City Manager  
Presenter: Bill Johnsa, City Manager  
Staff Recommendations: Motion to approve extension of Resolution Number extending the effective date of Moratorium through July 8, 2019.  
Department Head Approval: B. Johnsa  
Mayor's Signature Required: Yes

Documents:

[AGENDA ITEM 3 - AGENDA FORM VAPE SHOP MORATORIUM - RESOLUTION EXTENSION.PDF](#)  
[AGENDA ITEM 3 - ATTACH 1 - RESOLUTION VAPE-EXTENSION.PDF](#)

4. Agenda Item 4 - TSP-2019-01 New Telecommunications Tower And Tall Structure Permit – 306 Luxomni Road

Conditional review and approval by City Council is required for new Tower and Tall Structure Permit (TSP-2019-01) according to Chapter 117- Telecommunication Towers and Antennas Ordinance. The application, filed by TowerCom for a new 175-foot tall wireless telecommunications tower and facility includes required analysis of existing towers. The applicant provided supplemental evidence that there are no other existing structures within the area that could meet T-Mobile's wireless infrastructure coverage needs through co-location.

The application and proposed plans more specifically address criteria for Conditional

Approval of a new tower according to Sec. 117-32. Considerations in approval or denial of a tall structures permit. The subject property, located at 306 Luxomni Road (PIN 6150 443) is zoned and surrounded by properties zoned and occupied by commercial business uses. A 12' gravel drive is proposed to provide access from the easement off Luxomni Rd. in front of Home Depot. The proposed monopole facility is more than 1,500 feet from other towers and more than 400 feet from nearest residential property. With adequate lot setbacks, chain link fencing and 10' landscape strip around the perimeter of the compound, the proposed 3,600 square foot space shown on the 1.34 acre tract includes 1 monopole tower designed with a neutral finish to minimize visual impacts and space for four (4) additional providers to collocate; thereby, limiting the need for additional towers in the service area. No artificial lighting or signage is proposed.

Public notice was placed on the property and letters were mailed to abutting properties notifying the owners of the pending TSP application. No objections were received.

Public Hearing (Y/N)	N
Department:	Planning & Economic Development
Presenter:	Joellen Wilson, City Planner
Staff Recommendations:	Approval of TSP-2019-01 New Telecommunications Tower and Tall Structure Permit – 306 Luxomni Road.
Department Head Approval:	Doug Stacks

Documents:

[AGENDA ITEM 4 - AGENDA FORM - TSP-2019-01 306 LUXOMNI.PDF](#)  
[AGENDA ITEM 4 - ATTACH 1 - TSP-2019-01 APPLICATION.PDF](#)  
[AGENDA ITEM 4 - ATTACH 2 - TSP-2019-01 STAFF ANALYSIS.PDF](#)  
[AGENDA ITEM 4 - ATTACH 3 - TSP-2019-01 APPLICATION ANALYSIS OF EXISTING TOWERS.PDF](#)  
[AGENDA ITEM 4 - ATTACH 4 - TSP-2019-01 APPLICATION SITE PLANS.PDF](#)  
[AGENDA ITEM 4 - ATTACH 5 - TSP-2019-01 APPLICATION SUPPLEMENT ISA-PHOTO SIM S 3.27.19.PDF](#)

## **XII. Adjournment**

*As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. Doug Stacks, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.*

*The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to Doug Stacks, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.*