



**City of Lilburn  
City Council Meeting Agenda**

**September 9, 2019 at 7:30 p.m.  
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:  
Johnny Crist, Mayor  
Lindsay Voigt, Post 1  
Scott Batterton, Post 2  
Eddie Price, Post 3  
Tim Dunn, Post 4*

**I. Executive Session (If Necessary)**

**II. Call To Order**

**III. Roll Call**

**IV. Pledge To The Flag**

**V. Approval Of Agenda**

**VI. Announcements**

1. City Events

- Lilburn Food Truck Tuesday  
Second Tuesday in September and October., 5:00 PM - 8:00 PM @ City Park
- Community Yard Sale  
September 28, 2019, 9:00 AM - 1:00 PM @ City Park > Greenway Parking Lot
- Lilburn Daze Arts & Crafts Festival  
October 12, 2019, 9:00 AM - 5:00 PM @ City Park

**VII. Ceremonial Matter**

1. Sgt. Suk Promotional Ceremony

**VIII. Public Comment**

**IX. Approval Of Minutes**

1. City Council Session Meeting Draft Minutes From August 12, 2019

Department: City Clerk  
Presenter: Melissa Penate, City Clerk

Staff Recommendations: Motion to approve the City Council Meeting Minutes from August 12, 2019.  
Department Head Approval: B. Johnsa  
Mayor's Signature Required: Yes, No

Documents:

[8\\_12\\_2019 - CC DRAFT MINUTES.PDF](#)

## X. Public Hearing

## XI. Agenda

### 1. Agenda Item 1 - Lilburn Geocache Placement Policy & Guidelines

The purpose of the proposed policy regulating geocache locations on property owned by the City of Lilburn is to provide guidelines, regulations, and records for each geocache and geocache location. The document was modeled after the policy currently in place for Gwinnett County Parks & Recreation.

Public Hearing (Y/N) N  
Department: City Hall  
Presenter: Roz Schmitt, Public Relations Manager  
Staff Recommendations: Motion to approve Section 29- Lilburn Geocache Placement Policy & Guidelines. Further, authorize Mayor to execute on behalf of the City of Lilburn.  
Department Head Approval: B. Johnsa

Documents:

[AGENDA ITEM 1 - AGENDA FORM GEOCACHE.PDF](#)  
[AGENDA ITEM 1 - ATTACH 1 - LILBURN GEOCACHE POLICY AND GUIDELINES 8.26.19.PDF](#)  
[AGENDA ITEM 1 - ATTACH 2 - GEOCACHE PERMIT APPLICATION 8.26.19.PDF](#)

### 2. Agenda Item 2 - Commemorative Benches, Bicycle Racks, And Flag Poles Policy

The purpose of this policy is to identify opportunities and provide guidelines for those wanting to honor an individual or group connected to the City of Lilburn through signage on or near a bench, bicycle rack, or flag pole. This will help provide uniformity in the area of recognition throughout the city.

Public Hearing (Y/N) N  
Department: City Hall  
Presenter: Roz Schmitt, Public Relations Manager  
Staff Recommendations: Motion to approve Section 30 - Commemorative Benches, Bicycle Racks, and Flag Poles Policy. Further, authorize Mayor to execute on behalf of the City of Lilburn.  
Department Head Approval: B. Johnsa

Approval:

Mayor's Signature      No  
Required:

Documents:

[AGENDA ITEM 2 - AGENDA FORM COMMEMORATIVE ITEMS.PDF](#)  
[AGENDA ITEM 2 - ATTACH 1 - COMMEMORATIVE BENCHES BIKE RACKS  
FLAG POLES POLICY.PDF](#)  
[AGENDA ITEM 2 - ATTACH 2 - COMMEMORATIVE ITEM APPLICATION.PDF](#)

3. Agenda Item 3 - Appeal Of Denial For Alcohol Server Permit – Jamie Talbot

Jamie Talbot applied for an Alcohol Serving Permit for RSSS, LLC/Haven Restaurant and Lounge on July 17, 2019. After reviewing Ms. Talbot's criminal record, the application was denied on August 14, 2019, during a hearing held at City Hall.

Ms. Talbot submitted a letter of appeal on August, 28, 2019, requesting to appeal the decision of denial made on August 14, 2019, for her Alcohol Serving Permit.

Public Hearing (Y/N)      N  
Department:              City Clerk  
Presenter:                Melissa Penate, City Clerk  
Staff  
Recommendations:      No staff recommendation. Mayor and Council to hear appeal  
and render decision.  
Department Head        B. Johnsa  
Approval:

Documents:

[AGENDA ITEM 3 - AGENDA FORM -SERVER PERMIT APPEAL.PDF](#)  
[AGENDA ITEM 3 - ATTACH 1 - LETTER OF APPEAL TO CC.PDF](#)  
[AGENDA ITEM 3 - ATTACH 2 - TALBOT HEARING 8-14-2019.PDF](#)

4. Agenda Item 4 - New Location For An Alcohol License – Mia's Banquet Hall, LLC. - 4800 Lawrenceville Hwy, Ste. 9a, 9 & Y1 - Beer, Wine & Distilled Spirits

The Licensing & Revenue Manager received a new alcohol application for an event hall for beer, wine, and distilled spirits from Mia's Banquet Hall LLC., located at 4800 Lawrenceville Hwy, Ste. 9a, 9 & Y1. The location meets all zoning requirements. It is a new location and has never held an alcohol license.

Staff recommends the license be effective immediately upon approval of the city council and contingent upon receiving an occupational tax certificate.

Public Hearing (Y/N)      N  
Department:              City Clerk  
Presenter:                Melissa Penate, City Clerk  
Staff  
Recommendations:      Motion to approve Mia's Banquet Hall LLC., located at 4800  
Lawrenceville Hwy, Ste. 9a, 9 & Y1, for an alcohol license for  
on premise beer, wine and distilled spirits, contingent upon  
receiving an occupational tax certificate.  
Department Head        B. Johnsa  
Approval:

Documents:

[AGENDA ITEM 4 - AGENDA FORM - NEW LOCATION FOR ALCOHOL MIAS.PDF](#)  
[AGENDA ITEM 4 - ATTACH 1 - MIAS ALCOHOL APPLICATION REDACTED.PDF](#)

5. Agenda Item 5 - New Location For An Alcohol License – Frida’s Taqueria – 5514 Lawrenceville Hwy. - Beer

The Licensing & Revenue Manager received a new alcohol application for consumption on premise for beer from Frida’s Taqueria, located at 5514 Lawrenceville Hwy. The location meets all zoning requirements. It is a new location and has never held an alcohol license.

Staff recommends the license be effective immediately upon approval of the city council and contingent upon receiving an occupational tax certificate.

Public Hearing (Y/N)	N
Department:	City Clerk
Presenter:	Melissa Penate, City Clerk
Staff Recommendations:	Motion to approve, Frida’s Taqueria, located at 5514 Lawrenceville Hwy, for an alcohol license for on premise beer, contingent upon receiving an occupational tax certificate.
Department Head Approval:	B. Johnsa

Documents:

[AGENDA ITEM 5 - AGENDA FORM - NEW LOCATION FOR ALCOHOL - FRIDAS TAQUERIA.PDF](#)  
[AGENDA ITEM 5 - ATTACH 1 - FRIDAS TAQUERIA ALC APP REDACTED.PDF](#)

6. Agenda Item 6 - Text Amendments To Lilburn Zoning Ordinance Of 2011

Text amendments to the Lilburn Zoning Ordinance of 2011 to add or delete text, clarify or remove redundant language, provide consistency between codes, and add or amend sections in response to recommendations of staff and Planning Commission ( August 22, 2019). Amendments to: Articles 4, 5, 6, 7 and 11 are proposed

Public Hearing (Y/N)	N
Department:	Planning & Economic Development
Presenter:	Joellen Wilson, Planning Director
Staff Recommendations:	A motion to adopt Ordinance No. 2019-541 approving Zoning Ordinance Text Amendments as submitted.
Mayor's Signature Required:	Yes

Documents:

[AGENDA ITEM 6 - AGENDA FORM - TEXT AMENDMENTS TO LILBURN ZONING ORDINANCE OF 2011.PDF](#)

[AGENDA ITEM 6 - ATTACH 1 - ORD 2019-541.PDF](#)

[AGENDA ITEM 6 - ATTACH 2 - SYNOPSIS OF ZONING ORD AMENDMENTS 2019.PDF](#)

[AGENDA ITEM 6 - ATTACH 3 - 2019-8-22 PC DRAFT MINUTES.PDF](#)

## **XII. Adjournment**

*As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate on the basis of disability in the admission or access to, or treatment or employment in its programs or activities. Doug Stacks, 340 Main Street, Lilburn, GA 30047 has been designated to coordinate compliance with the non-discrimination requirements contained in section 13.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator.*

*The City of Lilburn will assist citizens with special needs given proper notice (seven working days). Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Lilburn should be directed to the City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.*