



Small town. Big difference.

**City of Lilburn  
City Council Meeting Minutes**

**DRAFT**

**June 13, 2021 at 7:30 p.m.  
Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:*

*Tim Dunn, Mayor*

*Yoon-Mi Hampton, Post 1*

*Scott Batterton, Post 2*

*Mike Hart, Post 3*

*Emil Powella, Post 4*

*A work session was held prior to the regular scheduled meeting, at 6:30 p.m., to allow the elected officials to discuss this evening's agenda items. No other items were discussed and no actions were taken.*

6/13/2022 - Minutes

**I. Executive Session (if necessary)**

Motion to move to executive session at 7:18 p.m. for the purpose of discussing consultation with legal counsel concerning pending or potential litigation, settlement, claims, or other matters pursuant to OCGA 50-14-1(b)(1)(A) and 50-14-2, was made by Councilmember Powella, seconded by Councilmember Hart.

**Motion passed with a 4-0 vote.**

Motion to move out of executive session at 7:34 p.m. was made by Councilmember Hart, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**II. Swearing in of Jenny Simpkins as City Manager**

Mayor Dunn gave the oath of office to Jenny Simpkins as the new City Manager for the City of Lilburn.

**III. Call to Order**

Mayor Dunn called the meeting to order at 7:40 p.m.

**IV. Roll Call**

Present:

- Mayor Tim Dunn
- Councilmember Yoon-Mi Hampton

- Councilmember Scott Batterton
- Councilmember Mike Hart
- Councilmember Emil Powella

## V. Pledge to the Flag

Scout Will Makely from Troop 504 led the pledge to the flag.

## VI. Approval of Agenda

A motion to approve the City Council agenda from the June 13, 2022 meeting was made by Councilmember Powella, seconded by Councilmember Batterton.

**Motion passed with a 4-0 vote.**

## VII. Announcements

### 1. City Events

- Lilburn Food Truck Tuesday - June 14, 2022, 6:00 PM - 9:00 PM @ City Park
- Sparkle in the Park - July 4, 2022, 5:30 PM - 10:00 PM @ City Park

## VIII. Ceremonial Matter

None.

## IX. Public Comment

None.

## X. Approval of Minutes

### 1. City Council Meeting Draft Minutes from May 9, 2022

A motion to approve the City Council meeting draft minutes from May 9, 2022 was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

### 2. Executive Meeting Draft Minutes May 9, 2022

A motion to approve the Executive Meeting draft minutes from May 9, 2022 was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

### 3. FY22/23 Budget Hearing Meeting Draft Minutes from May 23, 2022

A motion to approve the FY 22/23 Budget Hearing meeting draft minutes, with the change to start 6 pm from May 23, 2022 was made by Councilmember Hampton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**4. 2022 Millage Rate Public Hearing Draft Minutes from June 1, 2022 at 10 AM & 6 PM**

A motion to approve the 2022 Millage Rate Public Hearing draft minutes from June 1, 2022 at 10 am & 6 pm was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**5. 2022 Millage Rate Public Hearing Draft Minutes from June 13, 2022 at 6 PM**

A motion to approve the 2022 Millage Rate Public Hearing draft minutes from April 11, 2022 was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**XI. Public Hearing**

**1. PH Item No. 1 - Approval of Ordinance No. 2022-586, an ordinance to amend the FY21-22 Amended Budget for eight departments in the General Fund**

Mayor Dunn opened the floor for those in favor and those against public hearing number 1. Hearing none, Mayor Dunn closed the public hearing portion.

A motion to approve Ordinance No.2022-586, an ordinance to amend the FY21-22 Amended Budget for eight departments in the General Fund was made by Councilmember Powella, seconded by Councilmember Batterton.

**Motion passed with a 4-0 vote.**

**2. PH Item No. 2 - Approval of Ordinance No. 2022-587 Amending Text to Article 6, and additions Article 7 and Article 14 within the Lilburn Zoning Ordinance to clarify text and address Short Term Rentals.**

Mayor Dunn opened the floor for those in favor and those against public hearing number 2. Hearing none, Mayor Dunn closed the public hearing portion.

A motion to adopt Ordinance No. 2022-587 amending text in Article 6, and additions to Article 7 and Article 14 was made by Councilmember Hart, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**XII. Agenda**

**1. Agenda Item No. 4 - Approval of Ordinance No. 2022-589 Amending Text to Chapter 14, Businesses, and Chapter 105, Buildings and Building Regulations within City Code to accommodate Short Term Rentals.**

Mayor Dunn mentioned a typo in the ordinance in Sec 105-347: it should state more than 30 days, not less than 30 days.

A motion to adopt Ordinance No. 2022-589 amending Chapter 14, Businesses and Chapter 105, Buildings and Building Regulations to accommodate short-term rentals with effective date of July 1, 2022, to include the changes stated above, was made by Councilmember Hampton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

### **XIII. Consent Agenda**

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the Consent Agenda and considered separately.*

- 1. Agenda Item No. 1 - Approval of Ordinance No. 2022-588, an ordinance adopting the FY 2022-2023 Budget in the total amount of \$19,033,207 and the Five-Year Capital Improvement Plan**

Motion to approve Ordinance No. 2022-588, an ordinance adopting the FY 2022-2023 Budget in the total amount of \$19,033,207, and the Five-Year Capital Improvement Plan.

- 2. Agenda Item No. 2 - Approval of 2022 Millage Rate**

Motion to approve Resolution No. 2022-10.1, setting the annual millage rate for 2022 at 4.430 mills.

- 3. Agenda Item No. 3 - A Resolution adopting the date of billing Ad Valorem Property Taxes, Streetlight Assessments and Solid Waste Fees and affirming that the position of Finance Director shall have the authority to collect Ad Valorem taxes and the authority to sign Fi. Fa.**

Approval of Res. No. 2022-11 establishing Ad Valorem, Streetlight Assessments and Solid Waste Fees billing and due dates and affirming that the position of Finance Director has the authority to collect Ad Valorem taxes and the authority to sign Fi. Fa.

- 4. Agenda Item No. 5 - Approval of Resolution No. 2022-12, a rate resolution establishing the FY22-23 fee schedule for the City of Lilburn**

Motion to approve Resolution No. 2022-12, a rate resolution establishing the FY22-23 fee schedule for the City of Lilburn.

- 5. Agenda Item No. 6 - Award of Bid –LMIG Resurfacing Bid– 6.2.2022**

Motion to award LMIG Resurfacing bid to Garrett Paving in the base amount of \$233,397.51. Further, authorize Mayor and/or City Manager to execute contract on behalf of the City of Lilburn.

- 6. Agenda Item No. 7 - Approval to purchase 2021 Ford F550 truck with service body and Versalift Insulated Bucket utilizing state contract from Wade Ford, Smyrna, Georgia.**

Motion to approve the purchase of 2021 Ford F550 Truck with VST-47-I VERSALIFT platform and insulated lift and Brand FX service body, utilizing state contract price of \$195,000 from Wade Ford.

Motion to approve agenda items numbers 1, 2, 3, 5, 6, and 7 was made by Councilmember Powella, seconded by Councilmember Batterton.

**Motion passed with a 4-0 vote.**

### **XIV. Adjournment**

Motion to adjourn at 7:47 p.m. was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Tim Dunn, Mayor

ATTEST:

\_\_\_\_\_  
Melissa L. Penate, City Clerk  
(Seal)