

**CITY OF LILBURN  
AGENDA ITEM 2**

<b>Date:</b>	8/28/19	<b>To: Mayor and Council</b>	
<b>From:</b>	Bill Johnsa	<b>Department:</b>	City Hall
<b>Work Session/Reg. Mtg. Date Requested:</b>	9/9/19	<b>Presenter:</b>	Roz Schmitt, Public Relations Manager
<b>Agenda Title:</b>	<b>Commemorative Benches, Bicycle Racks, and Flag Poles Policy</b>		
<b>Audio/Visual Requirements:</b>	N/A	<b>Deadline Date:</b>	

<b>Agenda Item (Background/History/Details):</b>
The purpose of this policy is to identify opportunities and provide guidelines for those wanting to honor an individual or group connected to the City of Lilburn through signage on or near a bench, bicycle rack, or flag pole. This will help provide uniformity in the area of recognition throughout the city.

<b>Staff Recommendations:</b>
Staff recommends the following: Motion to approve Section 30 - Commemorative Benches, Bicycle Racks, and Flag Poles Policy. Further, authorize Mayor to execute on behalf of the City of Lilburn.

<b>Department Head Approval:</b>	<b>B. Johnsa</b>
----------------------------------	------------------

<b>Mayor/Council Signature Required:</b>	YES	NO
--	-----	----

<b>List Attachments:</b>
<ol style="list-style-type: none"> <li>1. Sec. 30 - Commemorative Benches, Bicycle Racks, and Flag Poles Policy</li> <li>2. Commemorative Item Application</li> </ol>

**Financial Information (For Financial Services Use Only)**

<b>Budgeted Yes/No</b>	<b>Fund Name &amp; Code</b>	<b>Current Balance</b>	<b>Requested Allocation</b>	<b>City Manager's Initials</b>
N/A				<b>BJ</b>