



**City of Lilburn
City Council Meeting Minutes**

DRAFT

**July 13, 2020 at 7:30 p.m.
Zoom Meeting**

*Council Members:
Tim Dunn, Mayor
Lindsay Voigt, Post 1
Scott Batterton, Post 2
Eddie Price, Post 3
Emil Powella, Post 4*

A work session was held prior to the regular scheduled meeting, at 6:30 p.m., to allow the elected officials to discuss this evening's agenda items. No other items were discussed and no actions were taken.

7/13/2020 - Minutes

I. Zoom Meeting Information

II. Executive Session (If Necessary)

None.

III. Call To Order

Mayor Dunn called the meeting to order at 7:33 p.m.

IV. Roll Call

Present:

- Mayor Tim Dunn
- Council member Scott Batterton
- Council member Lindsay Voigt
- Council member Eddie Price
- Council member Emil Powella

V. Pledge To The Flag

The pledge to the flag was led by Mayor Dunn.

VI. Approval Of Agenda

A motion to approve the agenda for July 13, 2020 was made by Council member Price, seconded by Council member Powella.

Motion passed with a 4-0 vote.

VII. Announcements

1. Events

Mayor Dunn announced the Food Truck Tuesday on July 14, 2020. Sprinkler day will be held on July 15, 2020.

VIII. Ceremonial Matter

None.

IX. Public Comment

None.

X. Approval Of Minutes

1. City Council Meeting Draft Minutes From June 8, 2020

A motion to approve the City Council meeting draft minutes from June 8, 2020 was made by Council member Powella, seconded by Council member Batterton.

Motion passed with a 4-0 vote.

2. City Council Special Called Meeting Draft Minutes From June 22, 2020

A motion to approve the City Council Special Called meeting draft minutes from June 22, 2020 was made by Council member Powella, seconded by Council member Batterton.

Motion passed with a 4-0 vote.

3. 2020 Millage Rate And Tax Increase 2nd Public Hearing Draft Minutes From June 22, 2020

A motion to approve the 2020 Millage Rate and Tax increase 2nd public hearing draft minutes from June 22, 2020 was made by Council member Powella, seconded by Council member Batterton.

Motion passed with a 4-0 vote.

XI. Public Hearing

1. Public Hearing 1 - 2020 Text Amendments To Zoning Ordinance Of 2011 And Development Regulations

Planning Director, Joellen Wilson, reviewed the changes being presented tonight for the Council's review. The proposed changes will impact the following Articles: Zoning 3, 4, 6, 7, 10 and Development Regulations Article 5. The directive is to revisit "infill" development tools and administrative approvals; develop standards for attached dwellings in R-2, Medium Density Residential; and to establish more comprehensive approval of MU, Mixed Use properties.

Mayor Dunn opened the floor for those in favor and those in opposition of the amendments to the Zoning and Development Regulations Ordinance.

Zac Kittle, Kittle Homes - He reviewed the text amendments that are being proposed and is concerned with the rear entry garage requirements. This causes the front door on the other side and isn't user-friendly in his opinion. Mr. Kittle believes the homeowner will lose a back yard with this requirement.

Hearing no further discussion, Mayor Dunn closed the public hearing portion of the meeting and requested a motion.

A motion to adopt Ordinance #2020-551 to approve the Zoning Ordinance and Development Regulation Text Amendments as proposed was made by Council member Price, seconded by Council member Powella.

Motion passed with a 4-0 vote.

XII. Agenda

1. Agenda Item 1 - Award Of Bid – Local Maintenance Improvement Grant (LMIG) 2020 – Bid # COL/LMIG – 6.23.2020

City Manager, Bill Johnsa, stated that the City opened bids on June 23, 2020 for the repair and resurfacing of various city streets as part of the 2020 LMIG annual project list. The bids were reviewed and references were checked by staff. Staff recommends Blount Construction be awarded the contract.

Bid tabulation and SPLOST Project Manager, Kim Conroy, recommendation was included in the agenda packet.

A motion to approve the 2020 resurfacing work to Blount Construction in the unit price amount of \$145,763.54, and further authorize Mayor and/or City Manager to execute the contract on behalf of the City of Lilburn was made by Council member Batterton, seconded by Council member Powella.

Motion passed with a 4-0 vote.

2. Agenda Item 2 - Award Of Bid – Lilburn Pavilion

City Manager, Bill Johnsa, stated that the City opened bids on June 25, 2020 for the construction of the Lilburn Pavilion located on the former Police Headquarters site, located at 76 Main Street. Staff has reviewed the bids and checked all references provided. Staff recommends that Lichy Commercial Construction, Inc. be awarded the contract.

Bid tabulation and SPLOST Project Manager, Kim Conroy, recommendation was included in the agenda packet.

A motion to approve Lilburn Pavilion bid to Lichy Commercial Construction, Inc. in the base amount of \$1,033,807 with the added lightning protection in an amount of \$8,537.00, and further, authorizing Mayor and/or City Manager to execute a contract on behalf of the City of Lilburn was made by Council member Batterton, second by Council member Voigt.

Motion passed with a 4-0 vote.

3. Agenda Item 3 - Set 2020 Tax Year Millage Rate For The City Of Lilburn Resolution #2020-11

Assistant City Manager, Jenny Simpkins, presented the 2020 Tax Year Millage Rate Resolution #2020-11. The Code of Georgia requires the City Council to set its millage rate annually for the upcoming year as it applies to real and personal property within the City's corporate limits. The millage rate will remain at 4.430 mills for 2020, same as 2019.

City staff held three public hearings as required by state law and advertised a tax increase, although the millage rate remains the same. The public hearings were held on June 22 at 10 a.m and 6 p.m., and July 13 at 6 p.m.

A motion to approve Resolution #2020-11 setting the annual millage rate for 2020 at 4.430 mills was made by Council member Price, seconded by Council member Powella.

Motion passed with a 4-0 vote.

4. Agenda Item 4 - Award Of Bid – #COL/TWO INTERSECTIONS-6.30.2020 Signalization And Improvements – Lilburn Industrial Way And Killian Hill Rd.

City Manager, Bill Johnsa, stated that the City opened bids on June 30, 2020 for the construction related to intersection and signalization at Killian Hill/Lilburn Industrial Way. Staff reviewed the bids and checked references. Staff recommends that Construction Engineering and Management Company be awarded the contract.

Bid tabulation and SPLOST Project Manager, Kim Conroy, recommendation was included in the agenda packet.

A motion to approve #COL/Two Intersections - 6.30.2020 to Construction Engineering and Management Company in the base amount of \$391,439.50, and further authorizing Mayor and/or City Manager to execute a contract on behalf of the City of Lilburn was made by Council member Voigt, seconded by Council member Price.

Motion passed with a 4-0 vote.

5. Agenda Item 5 - New Location For An Alcohol License – Mi Restaurante Mexican Seasoning, LLC – 4104 Lawrenceville Hwy. – Beer, Wine & Distilled Spirits

City Clerk, Melissa Penate, presented a new application for an alcohol license for Mi Restaurante Mexican Seasoning, LLC, located at 4104 Lawrenceville Hwy. The license is for consumption on premises for beer, wine, and distilled spirits. Staff recommends the license be effective immediately upon approval of the City Council and contingent upon receiving an occupational tax certificate.

A motion to approve Mi Restaurante Mexican Seasoning, LLC, located at 4104 Lawrenceville Highway, for an alcohol license for on premise beer, wine & distilled spirits, contingent upon receiving an occupational tax certificate was made by Council member Price, seconded by Council member Voigt.

Motion passed with a 4-0 vote.

6. Agenda Item 6 - Downtown Development Authority Appointments

Assistant City Manager, Jenny Simpkins, stated that two members of the Downtown Development Authority required appointment by the City Council to replace Norman Nash and Jimi Taylor, who resigned in January and March, respectively. The DDA recommends the appointment of Joe Nocera and Tom Mills.

A motion to approve the Lilburn Downtown Development appointments as presented was made by Council member Powella, seconded by Council member Voigt.

Motion passed with a 3-0 vote. Eddie Price, who is a DDA member, recused himself.

XIII. Adjournment

There being no further business, Council member Price made a motion to adjourn at 8:00 p.m., seconded by Council member Powella.

Motion passed with a 4-0 vote.

Approved this _____ day of _____, 20__.

Tim Dunn, Mayor

ATTEST:

Melissa L. Penate, City Clerk
(Seal)