



**Small town. Big difference.**  
**City of Lilburn**  
**City Council Meeting Minutes**

**DRAFT**

**December 13, 2021 at 7:30 p.m.**  
**Lilburn City Hall, 340 Main St., Lilburn, GA 30047**

*Council Members:*  
*Tim Dunn, Mayor*  
*Yoon-Mi Hampton, Post 1*  
*Scott Batterton, Post 2*  
*Eddie Price, Post 3*  
*Emil Powella, Post 4*

*A work session was held prior to the regular scheduled meeting, at 6:30 p.m., to allow the elected officials to discuss this evening's agenda items. No other items were discussed, and no actions were taken.*

12/13/2021 - Minutes

**I. Executive Session (if necessary)**

Motion to move to executive session at 7:00 p.m. for the purpose of discussing the purchase, disposal, or leasing of real estate pursuant to O.C.G.A. §§ 50-14-3(b)(1)(D) and (E); and consultation with legal counsel concerning pending or potential litigation, settlement, claims or other matters pursuant to O.C.G.A. §§ 50-14-1(b)(1)(A) and 50-14-2, was made by Councilmember Hampton, seconded Councilmember Powella.

**Motion passed with a 4-0 vote.**

Motion to move out of executive session at 7:11 p.m. was made by Councilmember Price, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

**II. Call to Order**

Mayor Dunn called the meeting to order at 7:30 p.m.

**III. Roll Call**

Present:

- Mayor Tim Dunn
- Councilmember Yoon-Mi Hampton

- Councilmember Scott Batterton
- Councilmember Eddie Price
- Councilmember Emil Powella

#### **IV. Pledge to the Flag**

The pledge to the flag was led by Mayor Dunn.

#### **V. Approval of Agenda**

Motion to approve the agenda for the December 13, 2021, City Council meeting was made by Councilmember Powella, seconded by Councilmember Price.

**Motion passed with 4-0 vote.**

#### **VI. Announcements**

##### **1. City Events**

- Classic Christmas Drive In Movie, December 18, 2021, 5:30 PM - 8:30 PM @Lilburn City Hall
- City Hall - Library Closed for Christmas Holiday, December 23, 2021 - December 24, 2021 @Lilburn City Hall
- City Hall - Library Closed for New Years Day, Friday, December 31, 2022, All Day @Lilburn City Hall

#### **VII. Ceremonial Matter**

None.

#### **VIII. Public Comment**

None.

#### **IX. Approval of Minutes**

##### **1. Special Called City Council Meeting Draft Minutes from November 15, 2021**

Motion to approve the Special Called Council meeting draft minutes from November 15, 2021, was made by Councilmember Price, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

#### **X. Public Hearing**

##### **1. PH Item No. 1 - Text Amendments to Zoning Ordinance, Article 5, Section 502 proposed to address signage standards within the Main Street Hospitality Zone and larger Town Center Overlay District.**

The Mayor called for a motion to table Public Hearing Item No. 1 - Text Amendments to Zoning Ordinance, Article 5, Section 502 proposed to address signage standards within the Main Street Hospitality Zone and larger Town Center Overlay District until the next City Council meeting.

Motion to table was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

#### **XI. Agenda**

##### **1. Agenda Item No. 1 - Text Amendments to City Code Chapter 113-Sign Ordinance to add and amend definitions, clarify text, and add standards for signage within the Town Center Overlay District.**

The Mayor called for a motion to table Agenda Item No. 1 - Text Amendments to City Code Chapter 113-Sign Ordinance to add and amend definitions, clarify text, and add standards for signage within the Town Center

Overlay District until the next City Council meeting.

Motion to table was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

## **XII. Consent Agenda**

*All items listed below are considered routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which event the item will be removed from the Consent Agenda and considered separately.*

### **1. Agenda Item No. 2 - Approval to accept right-of-way deed from the Lilburn Downtown Development Authority at 57 Railroad Avenue**

The city has completed design and engineering for construction of streetscape improvements along Main Street and Railroad Avenue. The improvements on Railroad Avenue include upsizing the water main from 8" to 12", a construction project that will be managed by Gwinnett County and funded jointly by Lilburn and Gwinnett County (90/10). The Lilburn Downtown Development Authority owns 57 Railroad Avenue, and the city requires the dedication of 0.098-acre of this property to the city for the planned streetscape and water main improvements. On December 15th, the DDA will take action dedicating the 0.098-acre to the City of Lilburn. Agenda Item No. 2 accepts the dedication of the right-of-way.

### **2. Agenda Item No. 3 - Approval to install stop signs at the intersection of Lilburn School Road and Pop Johnson Road to enhance safety**

A resident of Sterling Trace requested a stop sign for through traffic on Lilburn School Road at the intersection of Lilburn School Road and Pop Johnson Road. Currently, there is a stop sign for vehicles traveling East on Pop Johnson Road at Lilburn School Road; however, there is a need for two additional stop signs at the three-way intersection to enhance safety. This area is frequently used by pedestrians and children attending Lilburn Elementary School. The installation of additional stop signs at these locations is supported by the Police Chief and the Public Works Director.

A motion to approve the Consent Agenda was made by Councilmember Hampton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

## **XIII. Adjournment**

Motion to adjourn the council meeting at 7:34 p.m. was made by Councilmember Batterton, seconded by Councilmember Powella.

**Motion passed with a 4-0 vote.**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Tim Dunn, Mayor

ATTEST:

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Melissa L. Penate, City Clerk

(Seal)