

CITY OF LILBURN AGENDA ITEM NO. 3

Date:	March 31, 2022	To: Mayor and Council	April 1, 2022
From:	Jenny Simpkins	Department:	City Manager's Office
Regular Meeting Date Requested:	April 11, 2022	Presenter:	Jenny Simpkins, Assistant City Manager
Agenda Title:	Approval of Resolution No. 2022-10, a resolution to repeal and replace Section 9 of the City of Lilburn General and Administrative Policies and Procedures Manual pertaining to private events on city property.		
Audio/Visual Requirements:	N/A		

Agenda Item of Business (Background/History/Details):
Currently, Section 9, Special Events Policy, of the City of Lilburn General and Administrative Policies and Procedures Manual, allows private rental of Lilburn City Park, the bandshell, and Camp Creek Greenway. With the addition of the new Calvin Fitchett pavilion and splash pad, City Council has reconsidered city policy on renting public space for private use as they prefer to city-owned property to be available to the general public. Resolution No. 2022-10 will repeal and replace Section 9 of the Administrative Policies and Procedures Manual with an updated policy for private events on city property. The proposed policy does not allow rental of Lilburn City Park, the bandshell, the Calvin Fitchett pavilion, the splash pad, or the Camp Creek Greenway with only three exceptions: (1) the Gartrell Nash Pavilion by the playground will be available for private rental; (2) co-sponsored events; and (3) 5K run/walk events.

Staff Recommendations:
Staff recommends the following: "Motion to approve Resolution No. 2022-10, a resolution to repeal and replace Section 9 of the City of Lilburn General and Administrative Policies and Procedures Manual pertaining to private events on city property."

Department Head Approval:	B. Johnsa
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Mayor's Signature Required:	YES	NO
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List Attachments:
1. Resolution No. 2022-10

Financial Information (For Financial Services Use Only)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager's Initials