



City of Lilburn

in Gwinnett County

State of Georgia

Ordinance

Number:

2021-566

Date of Reading and Adoption: June 14, 2021

At the meeting of the Lilburn City Council held at 340 Main Street, Lilburn, Georgia.

AN ORDINANCE APPROVING THE BUDGET, ESTABLISHING APPROPRIATIONS AND OTHER RELATED MATTERS FOR THE CITY OF LILBURN, GEORGIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.

WHEREAS: The City Manager presented a proposed Budget and Capital Improvements Program for the fiscal year beginning July 1, 2021 and ending June 30, 2022 to the City Council; and

WHEREAS: The City Council reviewed and finalized the proposed budget and Capital Improvements Program for the fiscal year 2021-2022, pursuant to the Ordinances of the City of Lilburn, Georgia; and

WHEREAS: At its meeting of May 10, 2021, the City Council introduced the 2021-2022 proposed budget and Capital Improvements Program. No additional public hearings were required or held.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Lilburn, Georgia sitting in regular session on June 14, 2021, that:

Section 1. The City of Lilburn, Georgia **Annual Budget** (*attached*) in the amount of \$13,984,809 is hereby approved as the budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in accordance with the Ordinances of the City of Lilburn, Georgia as amended. Additionally, hereby approved and contained herein are seven balanced budgets for seven separate funds:

- Fund 100: General Fund \$8,858,828
- Fund 210: Confiscated Assets Fund \$50,011
- Fund 230: School Zone Safety Fund \$175,000
- Fund 270: Tax Allocation District Fund \$415,021
- Fund 323: 2017 SPLOST Fund \$2,121,125
- Fund 350: Capital Projects Fund \$1,289,824
- Fund 745: Municipal Court Fund \$1,075,000

Department managers are hereby authorized to move operating funds (not salary and wages) from one line item to another existing line item within the respective department operating budget, subject to the approval of the City Manager.

Section 2. The **Capital Improvements Plan** is hereby approved as the Five Year Capital Improvements Plan for the City of Lilburn, Georgia for the fiscal year beginning July 1, 2021 and ending June 30, 2022 in an amount of \$8,905,949. Only the plan

for Fiscal Year 2021-2022 is hereby approved as listed (*attached*). The capital improvements listed for Fiscal Years 2022-2026 are for planning purposes only and subject to review and modification by the City Council, and expenditures for these projects require separate future approval by the City Council. It shall be the intent of City Council to apply Charges for Services (fines and forfeitures) as partial program revenue for both City Police and City Court expenditure functions. Above described Project Length Capital Budgeting is provided for in Section 38-81-3(b)(2) of the Code of Georgia.

This ordinance is effective immediately upon adoption, and is adopted this 14th day of June 2021 by recorded vote of the Mayor and Council of the City of Lilburn.

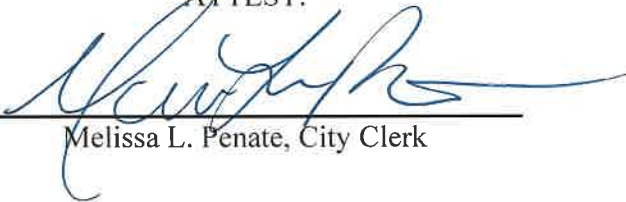
SO ORDAINED this the 14th day of June, 2021.

APPROVED:



Tim Dunn, Mayor
City of Lilburn

ATTEST:



Melissa L. Penate, City Clerk

**CITY OF LILBURN
FY 2021/2022 BUDGET
SUMMARY REVENUES AND EXPENDITURES
Fund 100 General Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022			City Manager Proposed		Council Adopted Budget 2021-2022	
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	Diff Prop vs Current Budget	City Manager Changes	Budget	changes	Budget
Revenues:											
Property Taxes	2,109,654	2,320,439	2,023,022	2,262,025	2,311,025	2%	49,000	13,000	2,324,025	-	2,324,025
Other Taxes	2,872,367	3,010,399	3,473,431	3,645,415	3,740,265			27,600	3,767,865		3,767,865
Licenses and Permits	440,078	691,328	709,818	671,650	728,200	8%	56,550	71,600	799,800		799,800
Intergovernmental Revenue:	117,051	114,956	113,907	116,000	118,500	2%	2,500	50,500	169,000		169,000
Charges for Services	620,820	610,086	615,210	638,370	744,210	17%	105,840	(3,000)	741,210		741,210
Fines and Forfeitures	793,250	1,021,649	866,670	1,099,000	880,000	-20%	(219,000)	(5,000)	875,000		875,000
Investment Income	36,403	105,251	70,419	100,000	10,000	-90%	(90,000)	-	10,000		10,000
Contributions and Donations:	625	600	160	50	50	0%	-	-	50		50
Miscellaneous	47,324	46,125	43,980	30,300	49,600	64%	19,300	-	49,600		49,600
Other Funding Sources	141,527	33,129	92,835	94,370	\$110,000	17%	15,630	12,278	122,278		122,278
TOTAL FUND REVENUES	7,179,099.00	7,953,962.00	8,009,452.00	8,657,180.00	8,691,850.00	(0.01)	(60,180.00)	166,978.00	8,858,828.00	-	8,858,828.00
Expenditures:											
City Hall (HR, IT, Fin & Business	1,719,832.00	1,980,428.00	1,955,159.00	2,246,259.00	2,322,387.00	0.03	76,128.00	(105,526.00)	2,216,861.00	3,420.00	2,220,281.00
Community Development	305,437.00	239,209.00	148,893.00	276,561.00	323,349.00	0.17	46,788.00	550.00	323,899.00	(3,420.00)	320,479.00
Municipal Court	259,471.00	259,345.00	275,506.00	333,996.00	357,527.00	0.07	23,531.00	11,982.00	369,509.00		369,509.00
Police Department	3,075,603.00	3,142,746.00	3,409,884.00	3,811,373.00	3,834,750.00	0.01	23,377.00	(56,540.00)	3,778,210.00		3,778,210.00
Public Works:	1,066,134.00	1,044,458.00	1,126,267.00	1,170,576.00	1,311,011.00	0.12	140,435.00	148,036.00	1,459,047.00		1,459,047.00
Recreation	11,292.00	22,526.00	29,549.00	38,675.00	18,479.00	(0.52)	(20,196.00)	7,900.00	26,379.00		26,379.00
Municipal Buildings	224,750.00	229,674.00		246,646.00	134,760.00	(0.45)	(111,886.00)	98,296.00	233,056.00		233,056.00
Planning (Stormwater)	440,079.00	495,176.00	505,445.70	533,094.00	302,635.00	(0.43)	(230,459.00)	149,232.00	451,867.00		451,867.00
TOTAL FUND EXPENDITURES	7,102,598.00	7,413,562.00	7,450,703.70	8,657,180.00	8,604,898.00	(0.01)	(52,282.00)	253,930.00	8,858,828.00	-	8,858,828.00
WCR/UOFB(Net Rev vs Exp.)	76,501.00	540,400.00	558,748.30	-	N/A	N/A	-	N/A	-	-	-

**CITY OF LILBURN
FY 2021/2022 BUDGET
SUMMARY REVENUES AND EXPENDITURES
Fund 210 Confiscated Assets Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022				City Manager Proposed 2021-2022		Council Adopted Budget 2021-2022
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	Diff Prop vs Current Budget	City Manager Changes	Budget	changes	Budget
Revenues:											
Intergovernmental Revenues	38,147	8,563	110,134	-	50,000	N/A	50,000	-	50,000	-	50,000
Fines and Forfeitures	32,825	3,119	754	-	-	0%	-	-	-	-	-
Investment Income	323	932	572	1,000	11	-99%	(989)	-	11	-	11
Miscellaneous	-	8,102	39,901	-	0	N/A	-	-	-	-	-
TOTAL FUND REVENUES	71,295.00	20,716.00	151,361.00	1,000.00	50,011.00	4901%	49,011.00	-	50,011.00	-	50,011.00
Expenditures:											
Administration	-	-	-	-	-	N/A	-	-	-	-	-
Police Department	13,210.00	8,675.00	111,460.00	1,000.00	50,011.00	4901%	49,011.00	-	50,011.00	-	50,011.00
TOTAL FUND EXPEDITURES	13,210.00	8,675.00	111,460.00	1,000.00	50,011.00	49.01	49,011.00	-	50,011.00	-	50,011.00

**CITY OF LILBURN
 FY 2021/2022 BUDGET
 SUMMARY REVENUES AND EXPENDITURES
 Fund 230 School Zone Safety Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		City Manager Proposed 2021-2022	changes	Council Adopted Budget 2021-2022
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	City Manager Changes	Budget	Budget
Revenues:									
Fines and Forfeitures	N/A	N/A	N/A	78,000	145,000	N/A	-	145,000	145,000
Investment Income	N/A	N/A	N/A	100	10	-90%	-	10	10
Miscellaneous	N/A	N/A	21,600	N/A	\$29,990	N/A	-	29,990	29,990
TOTAL FUND REVENUES	N/A	N/A	21,600.00	78,100.00	175,000.00	124%	-	175,000.00	175,000.00
Expenditures:									
Interfund Transfer Out-Fund 350	N/A	N/A	N/A	78,100.00	175,000.00	124%	-	175,000.00	175,000.00
TOTAL FUND EXPENDITURES	N/A	N/A	N/A	78,100.00	175,000.00	124%	-	175,000.00	175,000.00

**CITY OF LILBURN
FY 2021/2022 BUDGET
SUMMARY REVENUES AND EXPENDITURES
Fund 270 TAD 2 Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		City Manager Proposed 2021-2022	changes	Council Adopted Budget 2021-2022 Budget
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	City Manager Changes		
Revenues:									
Property Taxes	-	-	-	21,500	115,000	535%	-	115,000	115,000
Intergovernmental Revenues	-	-	-	-	300,000	N/A	-	300,000	300,000
Investment Income	-	-	-	100	21	-79%	-	21	21
Miscellaneous Revenue	-	-	-	-	-	N/A	-	-	-
Other Financing Sources	-	-	-	0	-	N/A	-	-	-
TOTAL FUND REVENUES	-	-	-	21,600.00	415,021.00	1821%	-	415,021.00	415,021.00
Expenditures:									
General Government	N/A	N/A	N/A	21,600.00	-	-100%	-	-	-
Public Works-Highways & Streets	N/A	N/A	N/A	N/A	375,000.00	N/A	-	375,000.00	375,000.00
TOTAL FUND EXPEDITURES	N/A	N/A	N/A	21,600.00	375,000.00		-	375,000.00	375,000.00
Contribution to Fund Balance					40,021		-	-	40,021

NOTE: TAD2 Fund was created in April 2020. The 2019/2020 Actual will show a deposit of \$53,807.34 in revenue.

**CITY OF LILBURN
FY 2021/2022 BUDGET
SUMMARY REVENUES AND EXPENDITURES
Fund 323 2017 SPLOST Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		City Manager Proposed		Council Adopted Budget
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	City Manager Changes	Budget	changes
Revenues:									
Intergovernmental Revenues	2,411,697	2,066,524	2,104,270	2,385,360	2,100,000	-12%	-	2,100,000	
Investment Income	-	-	-	-	-	N/A	-	-	
Miscellaneous	-	764,176	-	245,248	21,125	-91%	-	21,125	
TOTAL FUND REVENUES	2,411,697.00	2,830,700.00	2,104,270.00	2,630,608.00	2,121,125.00	-19%	-	2,121,125.00	-
Expenditures:									
Public Safety	552,148	1,614,840	1,245,728	1,570,608	1,302,625.00	-17%	-	1,302,625	
Transportation	1,134,265	750,191	330,986	1,038,000	818,500.00	-27%	-	818,500	
Recreation	33,834	465,669	412,176	22,000	-	-100%	-	-	
TOTAL FUND EXPENDITURES	1,720,247	2,830,700	1,988,890	2,630,608	2,121,125	19%	-	2,121,125	-
Contribution to Fund Balance	691,450		115,380	-	-	(0)	-	-	-

**CITY OF LILBURN
FY 2021/2022 BUDGET
SUMMARY REVENUES AND EXPENDITURES
Fund 350 Capital Project Fund**

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		City Manager Proposed		Council Adopted Budget	
	Actual	Actual	Actual	Budget	Department Request	% +/- Current vs Request	City Manager Changes	Budget	changes	2021-2022 Budget
Revenues:										
Intergovernmental Revenues	381,832	154,215	1,003,034	820,000	880,000	7%	±	880,000		880,000
Investment Income	506	1,925	1,193	1,000	-	-100%	±	-		-
Contributions and Donations	3,250	2,803	2,837	3,000	-	-100%	±	-		-
Miscellaneous	82,991	24,795	2,919,928	694,914	143,324	-79%	±	143,324		143,324
Other Funding Sources	458,819	4,362,909	288,285	471,086	266,500	-43%	±	266,500		266,500
TOTAL CAPITAL PROJECTS REVENUES	927,398.00	4,546,647.00	4,215,277.00	1,990,000.00	1,289,824.00	-35%	-	1,289,824.00	-	1,289,824.00
Expenditures:										
Administration	57,606	357,097	27,623	0	71,324	N/A	±	71,324.00	±	71,324.00
Police	3,530	765,852	3,140,804	50,000	131,000	162%	±	131,000.00	±	131,000.00
Transportation	474,965	217,104	698,066	770,000	174,000	-77%	±	174,000	±	174,000
Parks	5,556	358,644	329,050	1,170,000	88,000	92%	±	88,000	±	88,000
General Government Buildings	13,588	608,585	19,735	-	75,500	N/A	±	75,500	±	75,500
Sewer	0	0	0	0	750,000	N/A	±	750,000	±	750,000
TOTAL FUND EXPEDITURES	555,245	2,307,282	4,215,278	1,990,000	1,289,824	-35%	-	1,289,824	-	1,289,824
Contribution to Fund Balance	372,153	2,239,366	(1)	-	-	0	-	-	-	-

City of Lilburn
 FY 2021/2022 Budget
 SUMMARY REVENUES AND EXPENDITURES
 Fund 745 Municipal Court Fund

							City Manager		Council		
	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022	% +/-	City	City	Proposed	Council	Adopted
	Actual	Actual	Actual	Budget	Department	Current vs. Requested	Manager	Manager	2021/2022	Changes	2021/2022
					Requested		Changes	Changes	Budget		Budget
Revenues:											
35: Fines and Forfeitures											
Municipal Court Fines & Fees					1,075,000				1,075,000		
Total 35: Fines and Forfeitures	0	0	0	0	1,075,000	0	0		1,075,000	0	1,075,000
38: Miscellaneous Revenue											
Other Misc Revenue/Use of Fund Balance									0		
Total 38: Miscellaneous Revenue	0	0	0	0		0	0		0	0	0
Total Municipal Court Revenues	0	0	0	0	1,075,000	0	0		1,075,000	0	1,075,000
Expenses:											
Municipal Court											
Purchased Contract Svcs					325,000				325,000		325,000
Interfund Transfer					750,000				750,000		750,000
Municipal Court Total					1,075,000				1,075,000		1,075,000

**FIVE YEAR CAPITAL IMPROVEMENT PLAN
2021 - 2026**

Department	Fund	Funding Source	Project No.	Description	FY21-22	FY22-23	FY23-24	FY24-25	FY25-26	TOTAL
Police	323 - SPLOST	2017 SPLOST	L-01	Police HQ Debt Service	1,016,625	0	0	0	0	1,016,625
Police	323 - SPLOST	2017 SPLOST	E-02	Police Vehicles and Equipment - Replacement	260,000	186,400	193,500	193,500	197,000	1,030,400
Transportation	323 - SPLOST	2017 SPLOST	G-03	LMIG - match requirement	45,000	45,000	45,000	45,000	45,000	225,000
Transportation	323 - SPLOST	2017 SPLOST	M-06	Miscellaneous Transportation Projects	85,000	85,000	85,000	85,000	85,000	425,000
Transportation	323 - SPLOST	2017 SPLOST	M-07	Annual Resurfacing Contracts	115,000	195,000	0	0	0	310,000
Transportation	323 - SPLOST	2017 SPLOST	T-01	Pavement Management System	8,500	8,500	8,500	8,500	8,500	42,500
Transportation	323 - SPLOST	2017 SPLOST	F-05	Hood/Bryson Intersection Improvement - 19%	65,000	0	125,000	125,000	0	315,000
Transportation	323 - SPLOST	2017 SPLOST	F-05	Hood/Bryson Intersection Improvement	110,000	0	0	0	0	110,000
Transportation	323 - SPLOST	2017 SPLOST	E-05	Public Works Equipment	85,000	22,000	148,000	22,000	48,000	325,000
Transportation	323 - SPLOST	2017 SPLOST	A-01	Engineering Services	140,000	140,000	140,000	140,000	140,000	700,000
Transportation	323 - SPLOST	2017 SPLOST	F-03	US 29 Wayfinding Project	55,000	45,000	45,000	0	0	145,000
Transportation	323 - SPLOST	2017 SPLOST	M-02	Greenway Bridge Replacement	110,000	65,000	110,000	0	0	285,000
Administration	323 - SPLOST	2017 SPLOST	A-01	SPLOST Program Administration	26,000	26,000	26,000	26,000	26,000	130,000
Subtotal Fund 323 SPLOST					2,121,125	817,900	926,000	645,000	549,500	5,059,525

Police	350 - Capital Projects	Fund 230 - SZSF	E-03	Police Safety Enhancements	131,000	50,000	50,000	86,000	50,000	367,000
Transportation	350 - Capital Projects	Fund 230 - SZSF	E-04	Transportation Safety Enhancements	44,000	22,000	22,000	36,000	22,000	146,000
Transportation	350 - Capital Projects	LMIG Grant	G-03	City Roadway Improvements	130,000	130,000	130,000	130,000	130,000	650,000
Parks	350 - Capital Projects	Fund 350 - FB	M-02	Park Improvements	22,000	19,000	0	0	0	41,000
Parks	350 - Capital Projects	Fund 350 - FB	M-03	Greenway Trail Repairs	35,000	45,000	40,000	40,000	40,000	200,000
Parks	350 - Capital Projects	Fund 350 - FB	M-02	Park Surveillance Cameras	15,000	10,000	10,000	10,000	10,000	55,000
Parks	350 - Capital Projects	Fund 100 - GF	F-09	Public Art Projects	16,000	16,000	16,000	16,000	16,000	80,000
Administration	350 - Capital Projects	Fund 350 - FB	T-02	Property Tax Billing Start-Up	48,824	70,000	0	0	0	118,824
Building Maint	350 - Capital Projects	Fund 100 - GF	M-08	Capital Maintenance - Sinking M&O	75,500	75,500	75,500	75,500	75,500	377,500
Sewer	350 - Capital Projects	CDBG Grant	G-04	Sewer Extension - Velva Way	750,000	0	0	0	0	750,000
Com Dev	350 - Capital Projects	Fund 350 - FB	A-02	Retail Recruitment/Retail Strategies	22,500	22,500	22,500	0	0	67,500
Subtotal Fund 350 Capital Projects					1,289,824	460,000	366,000	393,500	343,500	2,852,824

TAD	270 - TAD	TAD	M-04, F-09	TAD Administration	0	300,000	200,000	150,000	0	650,000
TAD	270 - TAD	TAD	M-04	TAD Streetscape Project	0	3,000,000	2,000,000	0	0	5,000,000
TAD	270 - TAD	Stormwater	M-04	TAD Streetscape Project	300,000	1,700,000	0	0	0	2,000,000
TAD	270 - TAD	TAD	F-09	TAD Parking Garage Project	75,000	500,000	3,500,000	1,500,000	0	5,575,000
Subtotal Fund 270 TAD					375,000	5,500,000	5,700,000	1,650,000	0	13,225,000

TOTAL					3,785,949	6,777,900	6,992,000	2,688,500	893,000	21,137,349
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By Funding Source:

TOTAL 2017 SPLOST	2,121,125	817,900	926,000	645,000	549,500	5,059,525
TOTAL FUND 230 - SZSF	175,000	72,000	72,000	122,000	72,000	513,000
TOTAL FUND 100 - GF	91,500	91,500	91,500	91,500	91,500	457,500
TOTAL LMIG GRANT	130,000	130,000	130,000	130,000	130,000	650,000
TOTAL FUND 350 - FUND BALANCE	143,324	166,500	72,500	50,000	50,000	
TOTAL CDBG GRANT	750,000	0	0	0	0	750,000
TOTAL TAD	75,000	3,800,000	5,700,000	1,650,000	0	11,225,000
TOTAL STORMWATER	300,000	1,700,000	0	0	0	2,000,000
	3,785,949	6,777,900	6,992,000	2,688,500	893,000	21,137,349