

**CITY OF LILBURN  
AGENDA ITEM NO. 5**

<b>Date:</b>	June 13, 2022	<b>To: Mayor and Council</b>	June 13, 2022
<b>From:</b>	Jenny Simpkins	<b>Department:</b>	City Manager's Office
<b>Work Session Date Requested:</b>	June 13, 2022	<b>Presenter:</b>	Jenny Simpkins
<b>Agenda Item Type:</b>	Approval of Resolution No. 2022-12, a rate resolution establishing the FY22-23 fee schedule for the City of Lilburn		
<b>Audio/Visual Requirements:</b>	N/A		

**Agenda Item of Business (Background/History/Details):**

With adoption of the FY22-23 budget, staff recommends adoption of a rate resolution setting a fee schedule for FY22-23 administrative fees, fees for services, regulatory fees, license fees, permit fees, and rental fees. The schedule includes the following changes from the current fee schedule:

- Decrease fee for Temporary Use Permits from \$100 to \$50 for all temporary use permit applications due to the recent policy change increasing the maximum number of TUPs per parcel per year from four to 12. Add a fee of \$25 per food truck requested as part of a TUP application.
- Add a fee to inspect short-term rentals to cover actual cost to inspect required of all STRs to receive annual Certifications of Compliance. The re-inspection fee is \$75.
- Increase fees associated with Small Wireless Facilities in the City's rights-of-way by 2.5% annually in accordance with state law.
- Increase collection and disposal fees for residential sanitation from \$163.32 per year to \$199.32 per year to account for actual increase in the city's cost to pay Waste Management to provide this service.
- Remove all rental fees except for fees to rent the whole Gartrell Nash Pavilion and the Preston Room as the City does not rent the Calvin Fitchett Pavilion or Band Shell.
- Remove all fees associated with Special Event Permits as City no longer offers Special Event Permits. Replace this section with fees for 5K events and co-sponsored events.

**Staff Recommendations:**

Staff recommends the following: "Motion to approve Resolution No. 2022-12, a rate resolution establishing the FY22-23 fee schedule for the City of Lilburn."

**Department Head Approval:**

JS

**Mayor's Signature Required:**

YES

NO

**List Attachments:**

1. Resolution No. 2022-12

**Financial Information (For Financial Services Use Only)**

<b>Budgeted Yes/No</b>	<b>Fund Name &amp; Code</b>	<b>Current Balance</b>	<b>Requested Allocation</b>	<b>City Manager's Initials</b>
n/a	n/a	n/a	n/a	