



**City of Lilburn
City Council Work Session Minutes**

Draft

September 8, 2025, at 6:30 p.m.
Lilburn City Hall, 340 Main Street, Lilburn, GA 30047

Council Members:
Johnny Crist, Mayor
Christina van Maanen, Post 1
Scott Batterton, Post 2
Mike Hart, Post 3
Emil Powella, Post 4

Call to Order

Mayor Crist called the meeting to order at 6:31 p.m.

Present:

Mayor Johnny Crist
Councilmember Christina van Maanen
Councilmember Scott Batterton
Councilmember Emil Powella
Councilmember Mike Hart

Mayor Crist and Councilmembers discussed Agenda Items for the September 8, 2025, Council Meeting.

Agenda Item No. 1: Approval of Ordinance No. 2025-655, an Ordinance amending Chapter 70 of Lilburn City Code, expanding the authority of the Chief of Police to designate traffic control signage on city streets.

Discussion was held regarding the proposed amendment to Lilburn City Code. The modification grants the Police Chief the authority to designate traffic control devices on city-maintain streets when necessary for public safety to include signage regarding truck route/weight limits and no parking zones. The amendment will provide needed flexibility and authority to the Chief, streamlining the process of temporary and permanent designations of truck routes and no parking areas.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for September 8th.

Agenda Item No. 2: Approval of Resolution No. 2025-09, a Resolution adopting the date of billing Ad Valorem Property Taxes, Streetlight Assessments, and Solid Waste Fees as on or before October 1, 2025, and the collection due to the City of Lilburn date of said billing as December 1, 2025; and affirming that partial payments collected will be distributed evenly among the items billed.

Sherrie Smith, Finance Director, explained the need to distribute and collect property tax bills later than in prior years due to a delay from Gwinnett County Tax Assessor's Office in getting the digest verified.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for September 8th.

Agenda Item No. 3: Approval of Resolution No. 2025-10, a Resolution authorizing a loan of \$850,000 plus closing costs to the Lilburn Downtown Development Authority.

Jenny Simpkins, City Manager, explained that the DDA's option to purchase 100 Main Street from Mason Zimmerman and his partners expires November 1, 2025. The purchase price is \$850,000. Council had discussion about the need to own this property to control its future use.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for the September 8th Council meeting.

Agenda Item No. 4: Approval of Contract No. 68-2025, an Intergovernmental Agreement between the City of Lilburn and the Lilburn Downtown Development Authority.

Jenny Simpkins, City Manager, explained that an IGA with the DDA is needed to outline the rules, regulations, and responsibilities of the DDA and the City in the \$850,000 loan from the City for the DDA to purchase 100 Main Street. Terms and conditions are included in the IGA.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for the September 8th Council meeting.

Agenda Item No. 5: Approval of text amendment to Chapter 6, Alcoholic Beverages, Article III, Licensing and Regulation, Section 6-87.2, Regulations regarding the Old Town Overlay District.

Brianna Brower, Business Services Manager, explained that the proposed text amendment would allow users of city property to obtain a special event alcohol license. The amendment is requested by the Lilburn Community Partnership to apply to their events at the Wynne Russell House.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for the September 8th Council meeting.

Agenda Item No. 6: Approval of Resolution No. 2025-11, a Resolution imposing a moratorium barring the acceptance of applications for building permits for commercial drone hubs/terminals for six months.

Jenny Simpkins, City Manager, explained that additional research is needed before the City of Lilburn begins receiving applications for building permits for commercial drone hubs/terminals on the outside of commercial buildings such as Wal-Mart. The six-month moratorium will allow staff time to do research on public safety issues and details on drone delivery in preparation for a policy recommendation to the Mayor and Council.

Mayor Crist asked for Council's consideration to place this item on a consent agenda with the other agenda items for the September 8th Council meeting.

Mayor Crist asked for a motion to enter Executive Session for the purpose of discussing property and legal items. Councilman Powella made a motion to enter Executive Session, seconded by Councilmember Batterton. Motion passed 4-0.

Mayor Crist asked for a motion to come out of Executive Session. Councilman Powella made a motion to end Executive Session, seconded by Councilmember Batterton. Motion passed 4-0.

Mayor Crist adjourned the work session at 7:28 pm.

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