

**CITY OF LILBURN
AGENDA ITEM NO. 3**

Date:	December 22, 2025	To: Mayor and Council	January 12, 2026
From:	Jenny Simpkins	Department:	City Manager
Work Session/Reg. Mtg. Date Requested:	January 12, 2026	Presenter:	Jenny Simpkins
Agenda Title:	Approval of Contract No. 2026-01, a settlement agreement with Francis Cole at no cost to the City of Lilburn.		
Audio/Visual Requirements:	No		

Agenda Item Description (Background/History/Details):
<p>The city charged Frances Cole, owner of 4415 Lilburn Industrial Way, with 38 counts of various code violations, and the Municipal Court judge found Cole guilty of 35 of the 38 counts on February 20, 2025. Cole was fined \$10,000 and placed on probation for 24 months. Cole filed a Petition for Review in the Gwinnett Superior Court. On September 10, 2025, the Superior Court vacated and set aside the judgement and sentence of the Lilburn Municipal Court. Lilburn filed a Petition for Discretionary Review with the Georgia Court of Appeals within 30 days, and the petition was granted. Since this time, we've been working toward a Settlement Agreement. Staff recommends approval of the proposed Agreement, and it has been approved by Cole and her attorney.</p>

Staff Recommendations (Motion) :
Staff recommend the following: "Motion to approve Contract No. 2026-01, a settlement agreement with Francis Cole at no cost to the City of Lilburn."

Department Head Approval:	JS
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Mayor's Signature Required:	YES
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List Attachments:
<ol style="list-style-type: none"> 1. Contract No. 2026-01 2. Zoning Ordinance

Financial Information (For Financial Services Use Only)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager's Initials
N/A				JS