

**CITY OF LILBURN
AGENDA ITEM 4**

Date:	4/4/18	To: Mayor and Council	4/4/18
From:	Bill Johnsa	Department:	City Manager
Work Session/Reg. Mtg. Date Requested:	4/9/18	Presenter:	Bill Johnsa
Agenda Title:	City of Lilburn – Ordinance #2018-522 - Drive-thru or Service windows allowed at Package Store locations.		
Audio/Visual Requirements:	n/a	Deadline Date:	n/a

Agenda Item (Background/History/Details):
The Department of Revenue Chapter 560-2-3-03 allows for “drive-thru” or “service” windows to be located at Package Store locations within the City. At least one package store owner has made the request to install a drive-thru window at their location. Proposed Ordinance requires compliance with overlay district and for the window to be covered by a canopy or roof structure.

Staff Recommendations:
Staff recommends the following: “Motion to approve Ordinance # 2018-522 allowing drive-thru or service windows at Package (Liquor) Store locations. Further, authorize Mayor to execute the Resolution on behalf of the City of Lilburn.”

Department Head Approval:	B. Johnsa
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Mayor/Council Signature Required:	YES	NO
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List Attachments:
1. Ordinance

Financial Information (For Financial Services Use Only)

Budgeted Yes/No	Fund Name & Code	Current Balance	Requested Allocation	City Manager's Initials
N/A				BJ