



**Lilburn Downtown Development Authority
Special-Called Meeting Draft Minutes
February 11, 2026
6:30 PM
Work Session Room - Lilburn City Hall**

**Work Session Agenda
6:30 P.M.**

- I. Call to Order
Chairman Nash called the meeting to order at 6:30 PM. DDA Members present: Elmer Nash, Amy Valdez-Barker, Joe Nocera, Hugh Wilkerson, Tom Mills, Scott Mecredy and Mark DeArmon.

- II. Old Business
 - a. Financial Report – January 31, 2026
The month of December 2025 began with a balance of \$72,090.06 A deposit was made by the CRC Restaurant Group of \$2000.00 and \$3500.00. Payments were made to Sycamore Consulting – RR Ave website for \$512.00 and \$1752.00. These will be the last payments as the website has been rerouted to the City of Lilburn’s website and will now be maintained by the city. Georgia Power was paid \$45.03 in December 2025 and \$45.47 in February 2026 for the Old Town sign. LCID was reimbursed for landscaping in the amount of \$6843.25. Leaving an ending balance on 02-05-2026 of \$68,392.31.
 - b. Update – DDA Property
To be discussed in Executive Session.
 - c. Update – Lilburn Community Improvement District and Lilburn Community Partnership
John Calhoun has passed away. The 200-year anniversary for the Wynne-Russel House is upcoming.
 - d. Update – Development Activities
No new updates.

- III. Updates from Mayor Crist
No updates as the mayor was not present.

IV. New Business

- a. Designation of 2026 Chair, Vice Chair, and Secretary for the Lilburn Downtown Development Authority.

Nominated are Mark DeArmon for Chairman, Joe Nocera for Vice Chairman, Tom Mills for Treasurer and Anja Peay for Secretary. Elmer Nash and Hugh Wilkerson were acknowledged for their years of service and thanked for their commitment, dedication and leadership.

- b. Award RFP 2025-03, Opportunity to Purchase & Renovate Historic Residential Property in Old Town Lilburn to the highest bidder, CGS LLC, in the amount of \$145,000.00.

The DDA discussed the sale of a historic property at 243 Main Street for \$145,000, with restrictions to maintain its historic character.

And amendment to the agenda was discussed as the city plans to revive Food Truck Tuesday in the park from May to October and explore a "Lil' block party" concept possibly in conjunction with a car show. Use of the food truck pad for the 100 Main assemblage for Food Truck Tuesdays will be discontinued. There is consideration to leasing the food truck pad for temporary use by local businesses as revenue income for the DDA. DDA approval is needed for using the food truck pad during "Lil' Block Party".

V. Executive Session

Motion to move to Executive Session for discussion of Real Estate made by Mark DeArmon, seconded by Tom Mills at 7:00 PM. Motion passed 7-0.

Motion to come out of Executive Session made by Amy Valdez-Barker at 7:47 PM, seconded by Joe Nocera. Motion passed 7-0.

VI. Adjournment

Chairman DeArmon adjourned the DDA work session at 7:47 PM.

Meeting Agenda

Immediately following work session.

I. Call to Order

Chairman Nash called the meeting to order at 7:48 PM. DDA Members present: Elmer Nash, Amy Valdez-Barker, Joe Nocera, Hugh Wilkerson, Tom Mills, Scott Mecredy and Mark DeArmon.

II. Approval of Agenda

Motion to modify the agenda to include approval for block party applicants to use the food truck pad and for staff to spend \$25,000.00 on commercial building design was made by Scott Mecredy, seconded by Tom Mills.

Motion to approve the amended Agenda was made by DDA Board member Amy Valdez-Barker, seconded by DDA Board member Sott Mecredy.

Motion passed 7-0.

III. Approval of Minutes

DDA Meeting Minutes from December 10, 2025

Chairman Nash asked for a motion. DDA Board member Amy Valdez-Barker made the motion to approve the December 10, 2025, DDA Meeting Draft minutes, seconded by Tom Mills.

Motion passed 7-0.

IV. Old Business

- a. Financial Report – January 31, 2026
- b. Update – DDA Property
- c. Update – Lilburn Community Improvement District and Lilburn Community Partnership
- d. Update – Development Activities

V. New Business

- a. Designation of 2026 Chair, Vice Chair, and Secretary for the Lilburn Downtown Development Authority.

Designated as follows: Mark DeArmon for Chairman, Joe Nocera for Vice Chairman, Tom Mills for Treasurer and Anja Peay for Secretary. Motion to approve the 2026 Designees was made by DDA Board member Amy Valdez-Barker, seconded by DDA Board member Scott Mecredy.

Motion passed 7-0.

- b. Award RFP 2025-03, Opportunity to Purchase & Renovate Historic Residential Property in Old Town Lilburn to the highest bidder, CGS LLC, in the amount of \$145,000.00.

Chairman DeArmon asked for a motion. DDA Board member Elmer Nash made a motion to approve RFP 2025-03, seconded by DDA Board member Joe Nocera.

Motion passed 7-0.

- c. Approval to use the food truck pad during “Lil’ Block Party”.

The City would like to request usage of the food truck pad during the “Lil’ Block Party” event from the DDA.

Chairman DeArmon asked for a motion. DDA Board member Scott Mecredy made the motion to approve usage of the food truck pad during the “Lil’ Block Party” event, seconded by DDA Board member Amy Valdez-Barker.

Motion passed 7-0.

- d. Approval to spend up to \$25,000.00 on commercial building design renderings.

Chairman DeArmon asked for a motion. DDA Board member Tom Mills made the motion to approve spending \$25,000.00 for commercial building design renderings, seconded by DDA Board member Elmer Nash.

Motion passed 7-0.

VI. Public Comment

Chairman DeArmon opened the floor for public comment.

A resident expressed appreciation to former Chairman Elmer Nash for his service to the community and his longstanding commitment. DDA Board member Tom Mills also conveyed his gratitude for Mr. Nash’s years of leadership and the accomplishments achieved during his tenure. Other Board members expressed agreement with Mr. Mills’ remarks and echoed their appreciation.

Mr. Nash thanked the speakers and stated that it had been an honor to serve.

VII. Adjournment

Chairman DeArmon asked for a motion to adjourn the meeting. Motion to adjourn the meeting was made by DDA Board member Amy-Valdez-Barker, seconded by Board member Hugh Wilkerson.

Motion passed 7-0.

Chairman DeArmon adjourned the meeting at 7:56 PM.

As set forth in the Americans with Disabilities Act of 1990, the City of Lilburn does not discriminate based on disability in the admission or access to, or treatment or employment, in its programs or activities. The City Clerk has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice regulations, information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder.

The City of Lilburn will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the City of Lilburn should be directed to the City Clerk, 340 Main Street, Lilburn, GA 30047, telephone number 770-921-2210.