



# City of Lilburn

in Gwinnett County

State of Georgia

Ordinance

Number:

**2022-581**

Date of Reading and Adoption: April 11, 2022  
At the meeting of the Lilburn City Council held at 340 Main Street, Lilburn, Georgia.

**AN ORDINANCE AMENDING THE FY21-22 BUDGET BY INCREASING THE GENERAL FUND REVENUE BY \$304,517 AND RECONCILING EXPENDITURES ACROSS 11 DEPARTMENTS; ESTABLISHING A BALANCED BUDGET FOR A NEW FUND, FUND 235, AMERICAN RESCUE PLAN ACT; ADJUSTING REVENUES AND APPROPRIATIONS FOR FIVE ADDITIONAL FUNDS; AND OTHER RELATED MATTERS FOR THE CITY OF LILBURN, GEORGIA FOR THE FISCAL YEAR BEGINNING JULY 1, 2021 AND ENDING JUNE 30, 2022.**

**WHEREAS:** O.C.G.A. § 36-81-3 (b) requires each unit of local government to adopt and operate under an annual balanced budget for the general fund, each special revenue fund, and each debt service fund in use by the local government; and

**WHEREAS:** City Council adopted balanced budgets for the general fund, three special revenue funds, two capital project funds, and a trust and custodial fund on June 14, 2021; and

**WHEREAS:** The city is required to establish a new and separate special revenue fund to account for the revenues and expenses related to the American Rescue Plan Act, Fund 235; and

**WHEREAS:** O.C.G.A. § 36-81-3 (d) requires an amendment to a local government's budget to reflect any increase in appropriation at the legal level of control of the local government, whether accomplished through a change in anticipated revenues in any fund or through a transfer of appropriations among departments; and

**WHEREAS:** City Code Section 6.26 (c) establishes each organizational unit or department as the legal level of control as any expenditure in excess of the adopted operating budget for a department must be authorized by city council; and

**WHEREAS:** Since the adoption of the FY21-22 annual operating and capital budgets were adopted on June 14, 2021, additional revenue is projected for the general fund and changes in appropriations among the 11 operating departments are required. Additionally, a balanced budget must be approved for a new special revenue fund, Fund 235, American Rescue Plan Act, that was not part of the budget adopted in June 2021. Changes are needed to revenues and appropriations within two existing special revenue funds and two capital project funds.

**NOW, THEREFORE, BE IT ORDAINED**, by the City Council of the City of Lilburn, Georgia sitting in regular session on June 14, 2021, that:

Section 1. The City of Lilburn, Georgia, FY 21-22 Annual Budget is amended as follows:

<b>Fund</b>	<b>Fund Type</b>	<b>FY21-22 Adopted Budget</b>	<b>FY21-22 Amended Budget</b>	<b>% Increase/ Decrease</b>
100 General Fund	General Fund	\$8,858,828	\$9,163,345	3%
210 Confiscated Asset	Special Revenue	\$50,011	\$50,011	0%
230 School Zone Safety	Special Revenue	\$175,000	\$250,000	43%
270 Tax Allocation District	Special Revenue	\$415,021	\$316,000	-24%
235 ARPA Fund	Special Revenue	\$0	\$2,391,860	N/A
323 2017 SPLOST	Capital	\$2,121,125	\$2,650,000	25%
350 Capital Projects	Capital	\$1,289,824	\$2,108,815	63%
745 Municipal Court	Trust & Custodial	\$1,075,000	\$920,000	-14%
<b>TOTAL BUDGET</b>		<b>\$13,984,809</b>	<b>\$17,850,031</b>	<b>28%</b>

Amended revenue and appropriations budgets for the special revenue, capital, and trust and custodial funds are attached as Exhibit A.

Section 2. The FY21-22 General Fund adopted budget is amended as follows:

**FY21-22 General Fund Revenues:**

<b>Revenue Source</b>	<b>FY 21-22 Adopted Budget</b>	<b>FY 21-22 Amended Budget</b>	<b>% Increase/ Decrease</b>
Taxes	\$6,091,890	\$6,339,552	4%
Licenses and Permits	\$799,800	\$966,400	21%
Intergovernmental Revenue	\$169,000	\$170,000	1%
Charges for Services	\$741,210	\$795,680	7%
Fines and Forfeitures	\$125,000	\$110,000	-12%
Investment Income	\$10,000	\$5,000	-50%
Contributions and Donations	\$50	\$0	0%
Miscellaneous	\$49,600	\$79,050	59%
Other Financing Sources	\$872,278	\$697,613	-20%
<b>Total General Fund Revenues</b>	<b>\$8,858,828</b>	<b>\$9,163,345</b>	<b>3%</b>

**FY21-22 General Fund Appropriations:**

<b>Department</b>	<b>FY 21-22 Adopted Budget</b>	<b>FY 21-22 Amended Budget</b>	<b>% Increase/ Decrease</b>
10 City Hall	\$1,168,086	\$1,235,153	6%
11 Human Resources	\$223,101	\$200,781	-10%
15 IT Services	\$588,941	\$650,341	10%
20 Finance	\$240,153	\$252,503	5%
30 Community Development	\$320,479	\$330,726	3%
40 Municipal Court	\$369,509	\$368,056	0%
50 Police	\$3,778,210	\$3,718,040	-2%
60 Public Works	\$1,459,047	\$1,585,198	9%
70 Parks	\$26,379	\$72,799	176%
80 General Government Building	\$233,056	\$297,881	28%
90 Planning & Economic Dev	\$451,867	\$451,867	0%
<b>Total General Fund Appropriations</b>	<b>\$8,858,828</b>	<b>\$9,163,345</b>	<b>3%</b>

This ordinance is effective immediately upon adoption and is adopted this 11<sup>th</sup> day of April 2022 by recorded vote of the Mayor and Council of the City of Lilburn.

**SO ORDAINED** this the 11<sup>th</sup> day of April 2022.

APPROVED:

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Tim Dunn, Mayor  
City of Lilburn

ATTEST:

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Melissa L. Penate, City Clerk

## FY21/22 CONFISCATED REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
<b>Administration:</b>			
State Grants-Direct	50,000	(6,400)	43,600
<b>Police:</b>			
Cash Confiscations	-	5,000	5,000
Proceeds-Sale of Confiscated	-	1,000	1,000
Investment Income	11	-	11
<b>POLICE TOTAL</b>	<b>11</b>	<b>6,000</b>	<b>6,011</b>
<b>SEIZURES:</b>			
PD Seizure Misc Income	-	400	400
<b>REVENUE TOTAL</b>	<b>50,011</b>	<b>-</b>	<b>50,011</b>

### **EXPENDITURES**

<b>Police:</b>			
Purchased/Contracted Serv	50,011	(300)	49,711
Supplies	-	300	300
<b>POLICE TOTAL</b>	<b>50,011</b>	<b>-</b>	<b>50,011</b>

## FY21/22 SCHOOL ZONE SPEED SAFETY REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
Administration:			
Red Speed Fines	145,000	75,000	220,000
Interest Income	10	-	10
Oth Misc Rev-Use of FB	29,990		29,990
<b>REVENUE TOTAL</b>	<b>175,000</b>	<b>75,000</b>	<b>250,000</b>
<b>EXPENDITURES</b>			
Administration:			
Purchased/Contracted Serv	-	36,600	36,600
ADMINISTRATION TOTAL	-	36,600	36,600
Police:			
Supplies	-	55,690	55,690
Oth Financing Sources	131,000	(26,634)	104,366
POLICE TOTAL	131,000	29,056	160,056
Public Works:			
Purchased/Contracted Serv	-	-	-
Supplies	-	18,555	18,555
Oth Financing Sources	44,000	(9,211)	34,789
PUBLIC WORKS TOTAL	44,000	9,344	53,344
<b>EXPENDITURE TOTAL</b>	<b>175,000</b>	<b>75,000</b>	<b>250,000</b>

**FY21/22 ARPA REVENUE & EXPENSE  
BUDGET AMENDMENT**

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
Administration:			
Intergovernmental Revenue	2,391,860	-	2,391,860
<b>REVENUE TOTAL</b>	<b>2,391,860</b>	<b>-</b>	<b>2,391,860</b>
<b>EXPENDITURES</b>			
Financial Administration:			
	2,391,860	-	2,391,860
<b>EXPENDITURE TOTAL</b>	<b>2,391,860</b>	<b>-</b>	<b>2,391,860</b>

## FY21/22 TAD2 REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
Administration:			
TAD2 Property Tax	115,000	201,000	316,000
IGA-Stormwater	300,000	(300,000)	-
Interest Income	21		
<b>REVENUE TOTAL</b>	<b>415,021</b>	<b>(99,000)</b>	<b>316,000</b>

### **EXPENDITURES**

General Government:			
Purchased/Contracted Serv	-	10,000	10,000
Supplies	-	1,200	1,200
	-	11,200	11,200
Highways/Streets:			
Purchased/Contracted Serv	75,000	(32,000)	43,000
Capital Outlays	340,000	(78,200)	261,800
Oth Financing Sources	-	-	-
	415,000	(110,200)	304,800
<b>EXPENDITURE TOTAL</b>	<b>415,000</b>	<b>(99,000)</b>	<b>316,000</b>

## FY21/22 17SPLOST REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
Administration:			
Taxes	1,900,000	750,000	2,650,000
IGA-DOT	200,000	(200,000)	-
Miscellaneous Income	21,125	(21,125)	-
<b>REVENUE TOTAL</b>	<b>2,121,125</b>	<b>528,875</b>	<b>2,650,000</b>

### **EXPENDITURES**

General Administration:			
Purchased/Contracted Serv	-	1,000	1,000
	-		-
	-	1,000	1,000
Public Safety			
Purchased/Contracted Serv	26,000	100,000	126,000
Capital Outlays	260,000	189,881	449,881
Debt Service	1,016,625	-	1,016,625
	1,302,625	289,881	1,592,506
Highways/Streets:			
Purchased/Contracted Serv	818,500	195,684	1,014,184
Capital Outlays			-
Oth Financing Sources	-		-
	818,500	195,684	1,014,184
Recreation:			
Purchased/Contracted Serv			
Capital Outlays	-	42,310	42,310
	-	42,310	42,310
<b>EXPENDITURE TOTAL</b>	<b>2,121,125</b>	<b>528,875</b>	<b>2,650,000</b>

## FY21/22 CAPITAL PROJECT FUND REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
<b>Administration:</b>			
IGA-Stormwater		550,000	550,000
Miscellaneous	143,324		1,046,037
	143,324	550,000	1,596,037
<b>Public Safety:</b>			
Intergovernmental Revenue	880,000	(678,722)	201,278
FROM PUBLIC ART		45,000	45,000
Other Financing Sources	266,500		266,500
	1,146,500	(633,722)	512,778
<b>REVENUE TOTAL</b>	<b>1,289,824</b>	<b>(83,722)</b>	<b>2,108,815</b>
<b>EXPENDITURES</b>			
<b>General Government:</b>			
Purchased/Contracted Service	34,679		34,679
Capital Outlays	36,645	13,552	50,197
	71,324	13,552	84,876
<b>Public Safety</b>			
Supplies	131,000	(79,897)	51,103
	131,000	(79,897)	51,103
<b>Highways/Streets:</b>			
Capital Outlays	174,000	911,630	1,085,630
	174,000	911,630	1,085,630
<b>Sewer:</b>			
Purchased/Contracted Serv	150,000	(150,000)	-
Capital Outlays	600,000	(600,000)	-
	750,000	(750,000)	-
<b>Parks:</b>			
Purchased/Contracted Serv	-	45,000	45,000
Capital Outlays	88,000	414,346	502,346
	88,000	459,346	547,346
<b>Gen Govt Bldg/Plant</b>			
Purchased/Contracted Serv	75,500	(70,974)	4,526
	75,500	(70,974)	4,526

Stormwater

EXHIBIT A

Purchased/Contracted Service	-	100,000	100,000
Capital Outlays	-	235,334	235,334
		<hr/>	<hr/>
		335,334	335,334

<b>EXPENDITURE TOTAL</b>	<b>1,289,824</b>	<b>483,657</b>	<b>2,108,815</b>
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## FY21/22 MUNICIPAL COURT REVENUE & EXPENSE BUDGET AMENDMENT

<b>REVENUES</b>	<b>FY 21/22 BUDGET</b>	<b>ADJ/DOFS &amp; DEPT REQUEST</b>	<b>FY 21/22 REVISED BUDGET</b>
Municipal Court:			
Fines and Forfeitures	1,075,000	(155,000)	920,000
<b>REVENUE TOTAL</b>	<b>1,075,000</b>	<b>(155,000)</b>	<b>920,000</b>
<b>EXPENDITURES</b>			
Municipal Court:			
Other Costs	325,000	(56,000)	269,000
Other Financing Sources	750,000	(99,000)	651,000
	1,075,000	(155,000)	920,000
<b>EXPENDITURE TOTAL</b>	<b>1,075,000</b>	<b>(155,000)</b>	<b>920,000</b>