

LILBURN POLICE DEPARTMENT

Annual Report

January–December

2014



Lilburn Police Department

2014 Annual Report

Table of Contents

Chief's Message.....	i
2014 Organizational Chart.....	1
Mission Statement.....	2
Activity Summary - Five-Year Trend.....	2
2014 Crime Statistics	3
Service Demand Statistics.....	4
Traffic Enforcement Statistics.....	4
Motor Vehicle Accidents.....	4
Administrative.....	5
Risk Management.....	5
Use of Force.....	5
News in 2014.....	6
Criminal Investigations.....	10
Staffing.....	10
Events.....	11



Small town. Big difference.

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Police Chief's Message

The mission of the Lilburn Police Department is to enhance the quality of life in the city of Lilburn by working cooperatively with the community to promote a safe and secure environment, resolve problems, preserve the peace, and uphold the law.

The Lilburn Police Department continues to make significant strides towards crime control, traffic safety, reducing emergency response times, and enhancing the profession of law enforcement. To aid in this effort, the Lilburn Police Department annually produces a report documenting the previous year's information regarding crime reduction, traffic control, and community outreach efforts. We are dedicated to serving our community in an honorable and ethical manner as we pursue this mission.

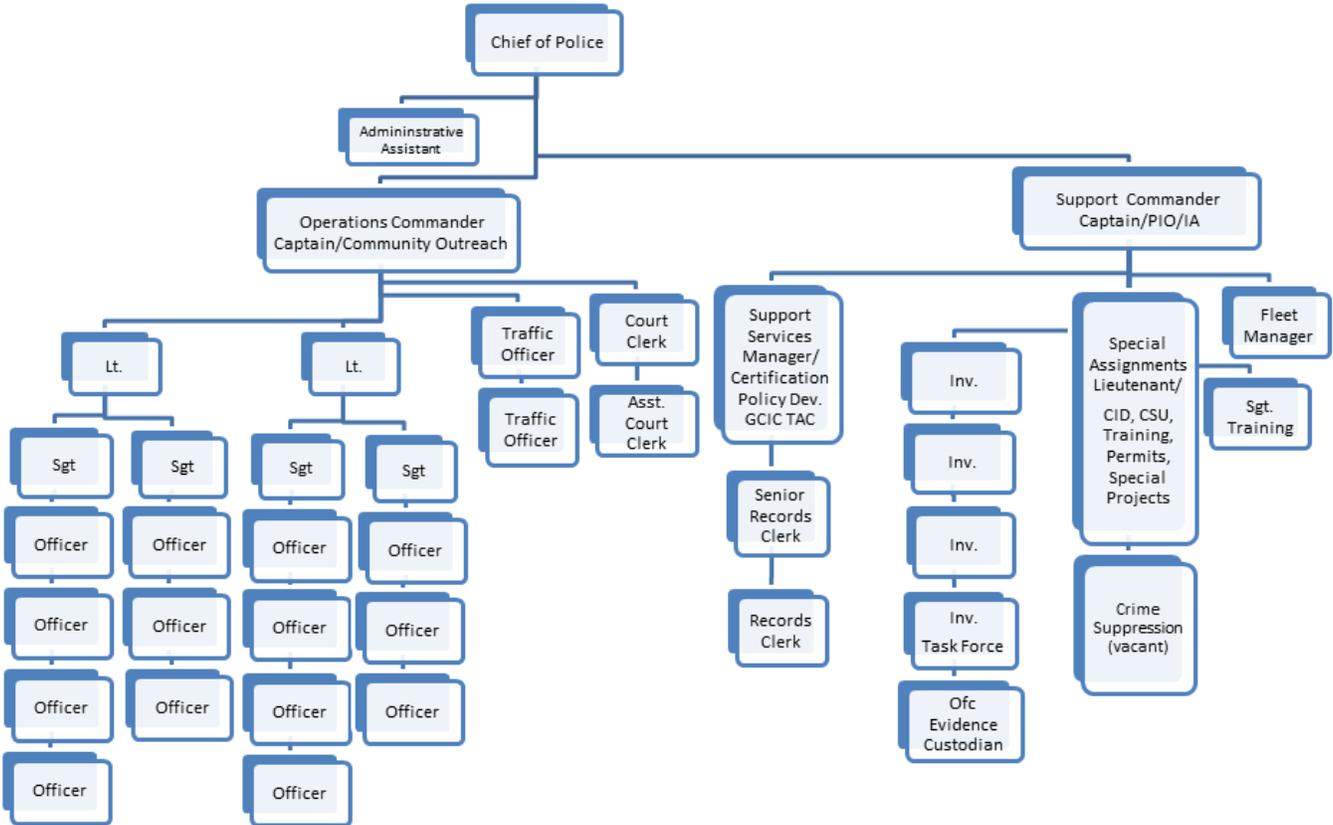
I am honored to work with so many members of the Department – both sworn and civilians - who are deeply committed to working to make Lilburn the safest city possible.

A handwritten signature in black ink, appearing to read "B. Hedley".

Bruce Hedley
Chief of Police

76 Main Street • Lilburn, Georgia 30047 • www.CityofLilburn.com

Police Department 2014 Organizational Chart



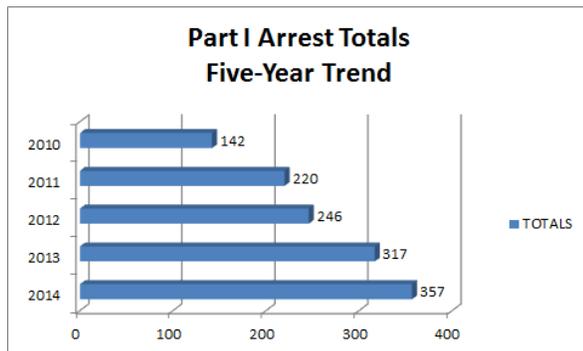
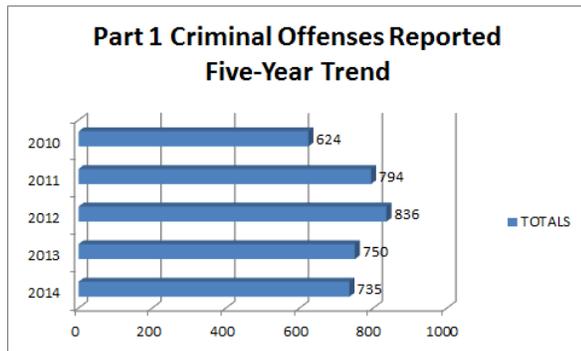
Mission Statement

The mission of the Lilburn Police Department is to enhance the quality of life in the City of Lilburn by working cooperatively with the community to promote a safe and secure environment, resolve problems, preserve the peace, and uphold the law. We are dedicated to serving our community in an honorable and ethical manner as we pursue this mission.

Activity Summary - Five Year Trend

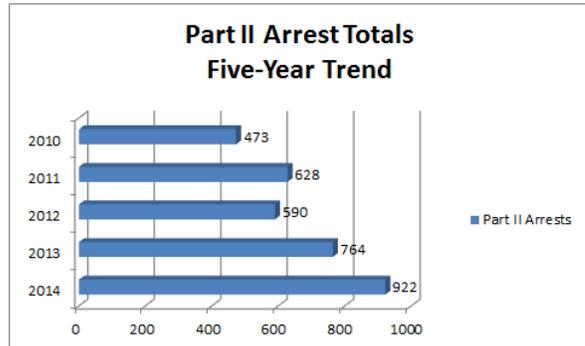
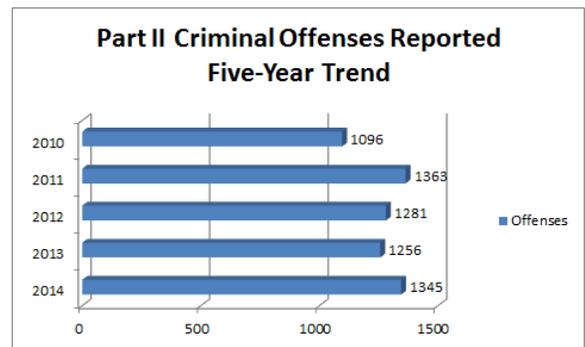
Part I Crimes

Part I Crimes	2014	2013	2012	2011	2010
Homicide	1	1	0	0	0
Rape	1	0	3	0	2
Robbery	19	16	22	26	24
Aggravated Assault	21	20	21	28	21
Arson	0	2	1	0	0
Burglary	76	66	99	114	108
Larceny	584	619	657	594	441
Motor Vehicle Theft	33	26	33	32	28
TOTALS	735	750	836	794	624



Part II Crimes

Part II Crimes	2014	2013	2012	2011	2010
Other Assaults	92	95	94	107	91
Forgery/Counterfeiting	27	27	29	24	33
Fraud	102	86	93	97	80
Embezzlement	0	0	0	0	0
Stolen Property Recovered	37	29	31	18	14
Vandalism	120	137	198	161	182
Weapons Violations	5	5	4	1	2
Prostitution	1	0	0	0	0
Sex Offenses	16	10	9	10	7
Narcotic Drug Laws	74	72	51	35	26
Gambling	0	0	0	0	0
Family Offenses	5	9	15	12	6
Driving Under the Influence	58	50	50	62	45
Liquor Laws	12	17	11	3	9
Drunkenness	5	10	16	20	9
Disorderly Conduct	39	37	45	25	27
Vagrancy/Criminal Trespass	19	13	22	17	12
All other Offenses	718	642	596	762	540
Curfew/Loitering	0	4	6	0	2
Runaways	15	13	11	9	11
TOTALS	1345	1256	1281	1363	1096



LILBURN POLICE DEPARTMENT ANNUAL REPORT-2014

Part I 2014 Crime Statistics

Lilburn Police Department participates in the FBI's Uniform Crime Reporting (UCR) program. UCR counts the number of incidents reported to each participating agency that involves a Part I crime (listed in the Part I table).

Part I crime totals were 2% lower in 2014 than the reported Part I crimes in 2013. The following is a summary of 2014 Part I crimes.

	2014	2013	%change
Homicide	1	1	0
Rape	1	0	100%
Robbery	19	16	19%
Aggravated Assault	21	20	5%
Arson	0	2	-100%
Burglary	76	66	15%
Larceny	584	619	-6%
Motor Vehicle Theft	33	26	27%
TOTALS	735	750	-2%

In 2014, there was one reported homicide and an arrest was made. There was one report of rape. This case has been forwarded to the District Attorney's office for prosecution.

There was an increase in Robberies from 16 in 2013 to 19 in 2014. There were 11 suspects arrested for Robbery.

There was a slight increase in Aggravated Assaults from 20 incidents reported in 2013 to 21 incidents in 2014. Almost half of the aggravated assaults reported were the result of family violence.

Burglaries increased 15% in 2014, but we are still well below our 2010-2012 burglaries which averaged 107 per year. As a result of concentrated patrols and hard work by the Criminal Investigations section our burglary arrest rate increased by 111% .

Overall Larceny totals decreased by 2% in 2014. Shoplifting continues to play a significant role in our high larceny count. Out of the 584 reported larcenies, 245 were shoplifting offenses (42% of reported larcenies this year).

Motor Vehicle Thefts increased from 26 vehicles reported stolen in 2013 to 33 in 2014. Many of these thefts occurred during cold weather when cars were left unattended, warming up.

Part II 2014 Crime Statistics

The following is a list of Part II offenses reported in 2014. Arrest data is collected and submitted to the Uniform Crime Reporting Program.

	2014	2013	%change
Other Assaults	92	95	-3%
Forgery/Counterfeiting	27	27	0
Fraud	102	86	19%
Embezzlement	0	0	0
Stolen Property Recovered	37	29	28%
Vandalism	120	137	-12%
Weapons Violations	5	5	0%
Prostitution	1	0	100%
Sex Offenses	16	10	60%
Narcotic Drug Laws	74	72	3%
Gambling	0	0	0%
Family Offenses	5	9	-44%
Driving Under the Influence	58	50	16%
Liquor Laws	12	17	-29%
Drunkenness	5	10	-50%
Disorderly Conduct	39	37	-5%
Vagrancy/Criminal Trespass	19	13	46%
All other offenses	718	642	12%
Curfew/Loitering	0	4	-100%
Runaways	15	13	15%
TOTALS	1345	1256	7%

Other assaults include simple assaults, threats and intimidation. The "All other Offenses" category includes crimes such as Probation Violation, Warrant Service, or City Ordinance offenses.

Many Part II offense increases are directly attributed to officer initiated enforcement based on observation. For example, Driving Under the Influence charges were up 16% and Stolen Property Recovered was up 28%.

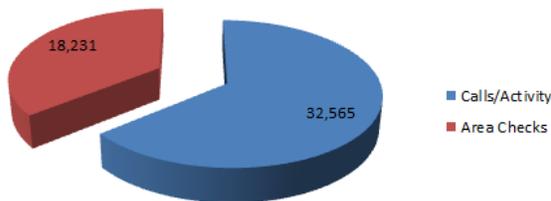
Service Demand Statistics

Service Demand Statistics include all calls for service that are received through the communications center, emergency and non-emergency from the public or self-initiated activity from patrol officers.

We saw an increase in calls for service and self-initiated area checks by officers. Area checks include neighborhoods, businesses, and parks. Through the city website "Out of Town Housecheck Service," we responded to 105 requests for checks in 2014.

Calls for Service	2014	2013	%change
Calls/Activity	32,565	27,865	17%
Area Checks	18,231	8,786	108%
TOTALS	50,796	36,651	39%

2014 Total Calls for Service

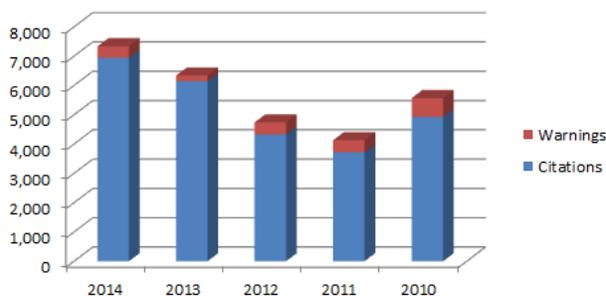


Traffic Enforcement

Traffic Citations increased 13% from 2013. Warnings increased 100%.

Action	2014	2013	2012	2011	2010
Citations	6,936	6,138	4,324	3,712	4,918
Warnings	400	200	413	421	652

2014 Citations and Warnings

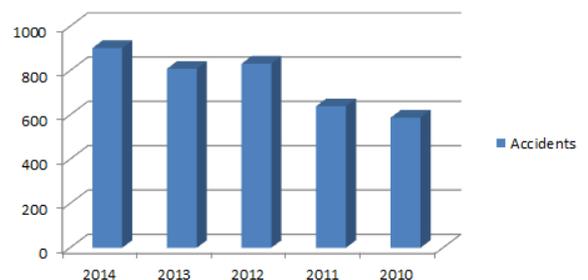


Motor Vehicle Accidents

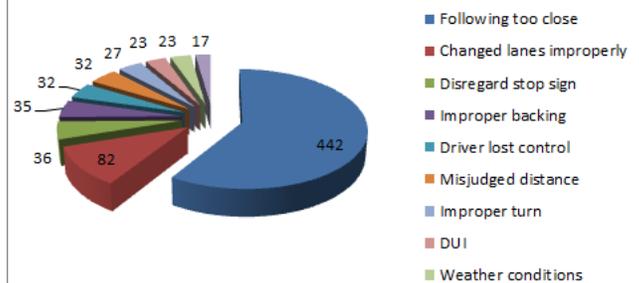
In 2014, there were 902 Traffic Accidents reported to the State of Georgia Department of Transportation and Gwinnett County Department of Transportation. There was a 12% increase in traffic accidents in 2014 from 2013 totals.

	2014	2013	2012	2011	2010
Accidents	902	808	831	639	588

2014 Traffic Accidents



Top 10 Contributing Factors



Fatalities

There were two traffic fatalities this year.

On April 7, 2014 at 12:31 p.m. a 57 year of age female left the roadway on Harbins Road at the bridge and went into the flooded creek. The driver was unable to exit her vehicle.

On April 17, 2014 at 11:39 p.m. a 35 year of age male drifted to the right side of the roadway on his motorcycle, struck a rock, mailbox, and power pole.

Administrative

2014-2015 Fiscal Year Budget

The Police Department's fiscal year budget is 3.3 million dollars.

Grants

The Lilburn Traffic Unit was instrumental in obtaining a grant from the Georgia Highway Safety Patrol to purchase an Intoxilyzer 9000 for \$7,998.

Risk Management

The primary function of risk management is to identify and eliminate loss exposures that could result in severe financial impact and impair the City's ability to provide essential public services. The Police Department strives to ensure employees act in a manner consistent with the Lilburn mission, values, and objectives. All complaints are investigated and taken seriously.

In 2014, the Police Department investigated a total of eleven complaints. Two complaints were initiated by citizens and nine complaints were initiated internally.

The investigated complaints or violations concluded with one of the following findings:

Unfounded	1
Exonerated	1
Not Sustained	1
Sustained	8
Conduct not based on complaint	0

In February 2014, one of these investigations also included criminal violations that resulted in the employee resigning while under investigation. Also, the officer's actions resulted in a criminal indictment brought against her by the Gwinnett County District Attorney's Office.

Several of the IA's resulted in policy changes or modifications to our General Orders.

Use of Force

The Lilburn Police Department recognizes and respects the value and special integrity of each human life. Investing police officers with the lawful authority to use force to protect the public welfare requires a careful balancing of interests.

It is the policy of the Lilburn Police Department that personnel will use objectively reasonable force when force is used to accomplish lawful objectives and bring an incident under control. Officers are issued and trained to use particular tactics, techniques and weapons as their primary method in administering legal force.

The following table shows how often forms of force were used. Vehicle pursuits, although not considered a use of force, are also listed in this table.

2014 USE OF FORCE	
Bean Bag	0
Firearm Used	0
Intermediate Weapon	0
OC	0
Physical	5
Taser	5
Vehicle Pursuits	5

News in 2014

Progress

Internet Crimes Against Children

Task Force (ICAC)

The ICAC Task Force was created to help State and local law enforcement agencies enhance their investigative responses to offenders who use the Internet or computer technology to sexually exploit children. The program is currently comprised of 61 regional Task Force agencies throughout the country and is funded by the US Department of Justice.

In 2014, Lt. Chris Dusik was assigned to the ICAC Task Force and became fully certified as an ICAC Specialist. ICAC investigations are very extensive. During the year, Lt. Dusik made 3 Possession of Child Pornography arrests. Two of the individuals were also charged with Distribution of Child Pornography.

Crime Mapping

The City of Lilburn continues to provide an online crime mapping service available to the general public free of charge. By going to the URL www.CrimeReports.com, citizens can track criminal activity in their respective neighborhoods and can sign up for email alerts in their perspective area of concern. Citizens can also search and identify registered sex offenders who reside within the city limits.

A new crime analysis software program was implemented in 2014 to develop patterns of major crimes. Maps are updated and provided to all police department personnel with updated case report information. Supervisors are able to use this data to direct patrols, as needed.

Community Outreach

In 2014, the Lilburn Police Department's community outreach efforts maintained great relations with the citizens. During the course of the year officers attended the following:

- >58 neighborhood watch meetings
- >4 senior scam meetings
- >3 neighborhood cook-outs
- >6 GA Move Over Law meetings
- >Health Fair (with over 3,500 in attendance)
- >Boy Scout Fundraising
- >Special Olympics Torch Run fundraising
- >National Night Out

The Police Department met with 18 different Neighborhood Watch groups throughout the city and 2 business watch groups.



In December, Captain Mike Johnson attended Crime Prevention through Environmental Design training. He was certified as a basic practitioner in design use and reduction of crimes through planning in changing social behavior to reduce crimes.

Citizen's Police Academy

The Police Department hosted the Citizen's Police Academy in the first quarter of 2014, which was attended by 24 citizens of Lilburn. The academy is a ten week program and is designed to provide members of the Lilburn community with additional knowledge about their police department.

Lilburn Explorer Post

As of 2014, the City of Lilburn Explorer Post carries an average of 30 cadets as compared to 10 in 2011. Meetings are held weekly at the Lilburn City Hall. We have cadets (ranging from 14-21 year of age) from several area high school clusters, such as Parkview, Meadowcreek, Shiloh, and Berkmar.

The 2014, the Post showed great progress in areas of training and in attendance. Cadets received training in various aspects of Law Enforcement, to include:

- >DUI enforcement,
- >Felony Traffic Stops,
- >Domestic Violence,
- >Burglary,
- >Escaped Prisoner,
- >Communications, and
- >Courtroom Testimony.

The cadets participated in a Boy Scouts of America (BSA) sponsored training program in October of 2014. Agencies from Gwinnett met to receive training as an opening to the new exploring year.

The Explorers attended Winterfest competition in Gatlinburg, TN in February 2014 where they placed 2nd in Felony Stops and 4th in Active Shooter competition among thousands of Explorers.



We are proud of our Explorer Post!

Warrant Service Team

In 2014, the Warrant Service Team was created in response to the growing number of high risk search warrants and arrest warrants. The FBI's Law Enforcement Officers Killed and Assaulted report offers a stark reminder of the dangers police face every day. Most recent statistics have shown a significant increase from unprovoked attacks on police officers. There are also inherent risks associated with warrant service to include, but not limited to, predatory suspects, improvised explosive devices, and drug manufacturing dangers.

The Warrant Service Team is comprised of seven officers, all of whom are certified in high risk warrant operations. The Warrant Service Team can assess the threats and use specialized equipment and tactics to apprehend violent or potentially violent criminals, as well as to serve hazardous search warrants. The Team conducts operations on its own but also assists other agencies and teams, such as the Gwinnett County Sheriff's Office SWAT Team, in the service of warrants and apprehension of wanted persons.

Property & Evidence

In 2014, we upgraded our Property and Evidence Section by adding a bar-coding system and by adding a 360 degree camera system in our evidence holding areas. The bar-coding system will allow for better accountability of evidence as it is stored and moved to various locations, such as court, crime labs and released or disposed of pursuant to court orders. The camera system now covers both the internal storage areas and the external hallways and areas where property and evidence is packaged and stored.

Two officers were added to the list of those who are certified to test marijuana for court purposes. The Department continues to participate in the National Association of Drug Diversion Investigators (NADDI). In 2014, we have accepted and destroyed 286.10 pounds of prescription drugs through the NADDI prescription drug drop box located in the lobby of the police headquarters.

Police Vehicles and Operation



In 2014, we began purchasing Chevy Tahoes for supervisors and the Traffic Unit. The Tahoes are all marked units and will allow the supervisors and the Traffic Unit to carry additional equipment assigned to them that does not fit into a traditional patrol car.



We developed and implemented a department-wide driver training program to address not only basic emergency vehicle operation but also to address any concerns that are identified by the Accident Review Board. Part of this training was conducted by creating a driving course at the water treatment plant on Indian Trail Road.

Traffic Unit

In 2014, the Traffic Division issued 2,079 citations and made 90 arrests. During the course of the year, the Unit arrested 31 fugitives. A total of 47 confirmed License Plate Reader alarms were received by the Traffic Unit in 2014. Alarms consist of wanted persons or suspended and/or expired tags or stolen vehicles. The Traffic Unit participated in the National Highway Traffic Safety Administration's child car seat inspection program and conducted over 35 child safety seat inspections.

Staff Training

During the calendar year of 2014, the Lilburn Police Department received 4,332 hours of specialized and in-service training. This is an average of 127 hours per officer. The State mandate is 20 hours. Although, some officers had more hours than others, all officers received at least 40 hours of training.

The main focus of the Training Unit in 2014 was to develop and grow the in-house training. We hosted outside training programs from the National White Collar Crime Center. These courses were attended by agencies from all over the metro area.

The Training Unit provided in-service training for our department on: CPR/First Aid, AED, Sound Meter, Lifeloc Breath Alcohol Tester, Internal Affairs/Citizen Complaints, Mental Illness, Sexual Harassment, Off-Duty Conduct/Code of Ethics, and Use of Force.

The Training Unit continued to utilize on-line training through the Georgia Public Safety Training Center. The courses focused on Privacy, Civil Rights, and Suspicious Activity Reporting, Evidence Collection and Preservation, Domestic Violence and Elder Abuse. Roll call training was also periodically conducted throughout the year with an emphasis on Officer Safety (Searching), Search and Seizure update, and Georgia Law updates.



The Training Unit continued to update the firearms training for the department as well. We utilized the Suwanee Police Firing Range for the required annual qualifications. The Bentley Cup was awarded again in 2014 to the officer with the highest average qualifying score. The cup is on display in the lobby of the police department.

Active Shooter Training

The Advanced Law Enforcement Rapid Response Training (ALERRT) is designed to help prevent violence against law enforcement and ensure officer resilience and survivability in an active shooter incident. The ALERRT curriculum is a dynamic force-on-force, scenario based training. It has been adopted by the FBI as the national training standard for active shooter response.

All officers in the Department attended a two day ALERRT training course in 2014. Officers attended classroom training at the Suwanee Police Training Academy and trained in the field at an abandoned warehouse using the scenario based drills.

Automated External Defibrillators

In 2014 the Department purchased ten (10) Automated External Defibrillators (AED). Knowing that sudden cardiac arrest usually causes death if not treated within minutes, using an AED on a person with sudden cardiac arrest may save the person's life.

Each Patrol Supervisor carries an AED as assigned equipment to their patrol vehicle. An AED is also in the Police Department officer's room and an AED is also available in City Hall. All personnel received training on how to use the AED.

State Certification



On August 1, 2014 the Lilburn Police Department achieved State Certification.

Certification is a progressive and time-proven way of helping law enforcement agencies

calculate and improve their overall performance. The foundation of certification lies in the promulgation of standards containing a clear statement of professional objectives. Certification represents a significant professional achievement.

Court Services

Court Services saw several positive changes in 2014. New processes were put in place to help expedite processing our citizens. Adjusting case loads to less than 125 cases per court date has allowed for enhanced customer service and court personnel time management.



In 2014, Court personnel processed 6,936 citations, as compared to 6,138 in 2013 and 4,324 in 2012. This is a 12% increase over 2013 and a 38% increase over 2012. They also processed 400 warning citations and 559 Contempt of Court warrants in 2014.

Records and Permits

During 2014, the Records Section completed 1,127 open records requests. This is a 32% increase from 2013. We continued to offer an online accident report accessible to persons involved in car crashes through the service BuyCrash.com. There were 636 requests completed online through this service. This is an 84% increase from 2013. The Records Section completed 1,004 background checks at \$15.00 each and 30 restricted records at \$25.00 each, taking in a total of \$15,810. This does not include background check requests processed without payment, i.e., other agency disseminations, military, criminal investigations, city employment checks, and permits). There were 987 false alarms billed in 2014, a 16% increase from 2013.

The Records Section and Special Operations processed 132 alcohol server permits, 18 pawn/precious metal permits, and 11 wrecker contractor permits in 2014. There were 159 persons fingerprinted for private employment, licensing, and applications.

The Records Section processed 2,573 case reports and 902 accident reports. The Records Section currently maintains 636 active warrants issued by Lilburn Municipal Court. In 2014, there were 447 city warrants served and processed.

Criminal Investigations

The Criminal Investigations Section is staffed by three Investigators and is supervised by a Lieutenant. The investigators worked very hard in 2014, handling a total of 229 major case investigations. Their overall clearance rate for the year was 22% while the national average is around 18-22%.

The Criminal Investigation Division was involved with the clearance of a couple of high profile cases. On March 3rd, 2014, a homicide investigation commenced after the body of a young female was found in a wooded area off Arcado Road and Lilburn Industrial Way. Investigators worked long hours for about a month in order to not let the leads in the case turn cold. A suspect was developed and was charged with Murder as a result of the investigation.

A second case of notable mention involved the conclusion and multiple arrests of a year and a half long racketeering case. This investigation began on April 17, 2013 and lasted until October of 2014. The case originated when a report was received regarding a suspicious vehicle and the purchase of fuel at a gas station located in the city. Through a lengthy investigation, investigators were able to determine that there was an organized ring of people who were using cloned credit cards and/or stolen identification to make multiple purchases of fuel. The fuel was generally being pumped into storage tanks that were created to fit into altered compartments of vehicles. The fuel was then being sold on the black market. Further investigation revealed that the illegal financial transaction cards were also used to purchase items other than fuel. At the conclusion of the investigation, eight suspects were arrested. These suspects had stolen hundreds of thousands of dollars during the course of their criminal enterprise. In addition, 16 vehicles were seized, including half a dozen bobtail tractors.

Gwinnett Metro Task Force (GMTF)

Lilburn Police continues to support and participate in the Gwinnett Metro Task Force. The GMTF was formed to combat the sale, distribution, manufacture and/or use of illegal drugs and organized crime activity. I am a Board Member and have served as the Treasurer for the past three years.

Staffing

The Police Department has 32 authorized full-time sworn police positions, and 7 authorized civilian support staff positions, for a total of 39 police department positions. All authorized full-time positions were funded in the FY 2014-2015 budget. Additionally, we continue to budget for two P.O.S.T. certified part-time police officers to supplement staffing where necessary. Currently, the department has two vacant sworn positions. These positions are anticipated to be filled in January 2015.



Staffing changes to our Department in 2014:

ADDITIONS

Jose Hernandez	Police Officer Certified	06/27/14
Rebecca Turner	Police Officer Certified	06/27/14
Matthew Madden	Police Officer Certified	07/28/14

SEPARATIONS

Kim Banks	Police Officer Certified	02/10/14
	Resigned under investigation	
Grant Peehler	Police Sergeant Certified	02/22/14
	Career Retirement	
Jeremy Hicks	Police Sergeant Certified	06/04/14
	Resigned	
Carly Davis	Police Officer Certified	12/07/14
	Resigned to accept other employment	
Matthew Price	Police Lieutenant Certified	12/19/14
	Resigned to accept other employment	

PROMOTIONS

Officer Brian McGann was promoted to Sergeant on 09/08/2014.

Sgt. Tim Haxton was promoted to Lieutenant on 12/20/2014.

Officer Rob Kirschner was promoted to Sergeant on 12/20/2014.

In September 2014 a Chaplaincy program was established for the department to provide support and assistance to its employees, their families, and the community in times of crisis and tragedy. On October 2nd, 2014, Dr. Paul Ballard of the Stone Mountain First Baptist Church was appointed to serve as the Lilburn Police Department's Police Chaplain.

EVENTS

The Lilburn Police Department participated in "Light Up Gwinnett" to promote public safety and the Georgia Move Over Law.

During the snow/ice storm in the first part of 2014, the City of Lilburn created a two hour communication system. The system was designed for the officer on the street to relay important weather and emergency information through the Operations Captain and on to the City Public Relations Manager that relayed the information through social and media technology. The public was able to stay informed regarding street and road conditions, closures, accidents, and power outages.

The Lilburn Police Department participated in the Arcado Elementary School's "National Walk-to-School" day event. Career day events took place at Lilburn Middle School and the City of Knowledge.

The City of Lilburn has also maintained its relationship with the Boy Scouts of America to help raise funds for the Exploring/Venturing program. This year, officers helped raise close to \$3,000.

Through the summer of 2014, the Lilburn Police Department, again, partnered with the Georgia Special Olympics and helped raise over \$3,000. Officers participated in "Cop on a Donut Shop," as well as ran in the 10K torch run from the State Capital to Emory University.

The Lilburn Police Department participated in the Gwinnett County Valor Awards program. Captain Mike Johnson serves as a member on the Steering Committee. In 2014, Lilburn Sgt. Keith Boles was nominated for the Valor Award. The Lilburn Police Department Crime Suppression Unit was nominated and received recognition as the "Unit of the Year."

The Lilburn Police Department participated in holiday events, such as Sparkle in the Park and the Lilburn Christmas Parade. The Department was also represented at the annual tree lighting on December 7th 2014.



National Night Out is a nationwide event designed to generate citizen support and participation in local anti-crime efforts, strengthen neighborhood spirit, and build police-community relationships. The August 2014 event was a huge success involving the Police Department, participating sponsors, non-profit groups, local restaurants, neighboring law enforcement agencies, and many volunteers. There was an estimated 1,500 visitors to the event.

The National Association of Town Watch (NATW) honored registered cities, military bases, and various communities on participation and success of their National Night Out efforts. Lilburn placed in the top 17 percent of entries in the category for areas with a population of less than 15,000.

