

# LILBURN POLICE DEPARTMENT

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## Annual Report

*January–December*

# 2015



**Lilburn Police Department**

***2015 Annual Report***

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## City of Lilburn Police Department

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### Police Chief's Message

The mission of the Lilburn Police Department is to enhance the quality of life in the city of Lilburn by working cooperatively with the community to promote a safe and secure environment, resolve problems, preserve the peace, and uphold the law.

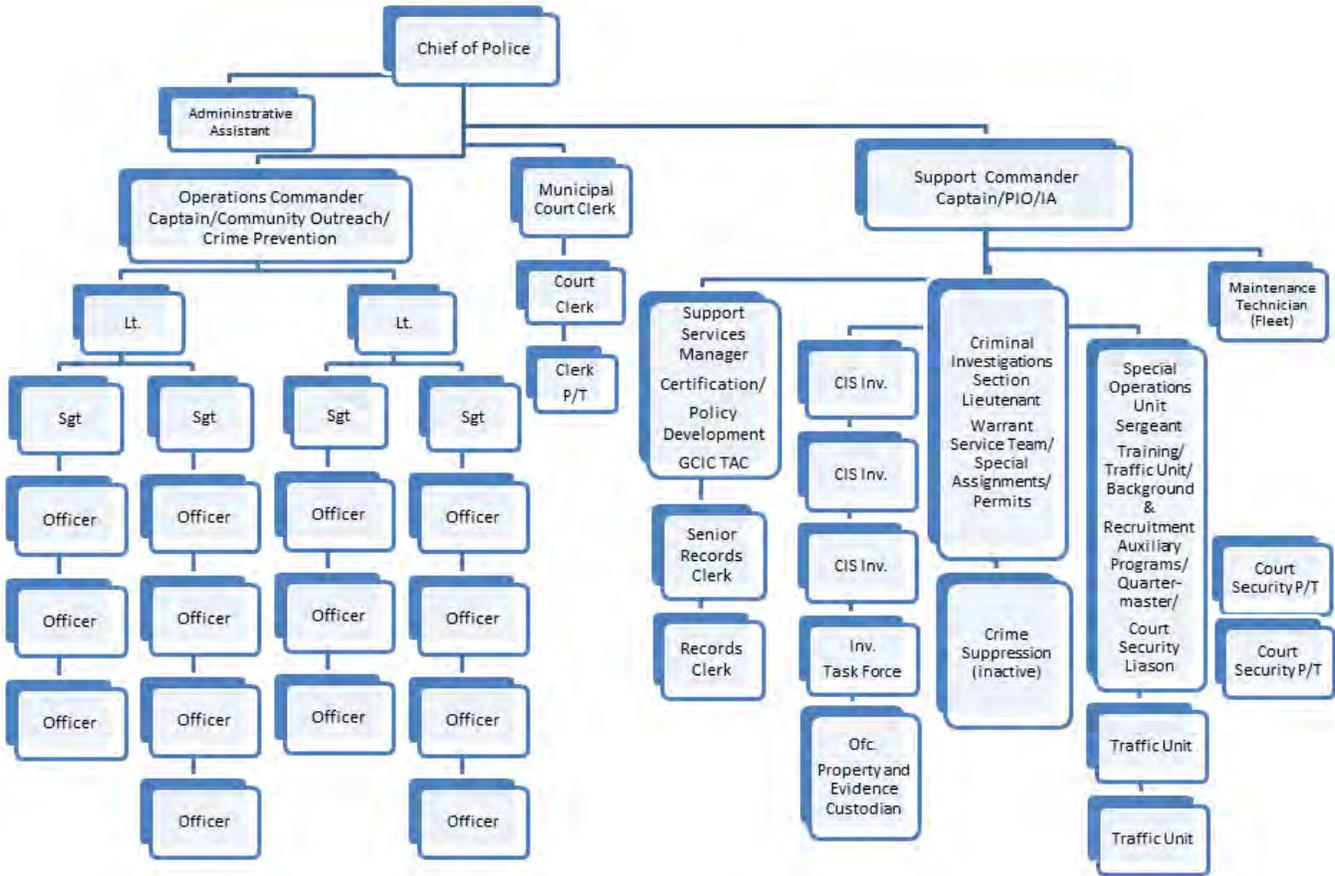
The Lilburn Police Department continues to make significant strides towards crime control, traffic safety, reducing emergency response times, and enhancing the profession of law enforcement. To aid in this effort, the Lilburn Police Department annually produces a report documenting the previous year's information regarding crime statistics, traffic control, and community outreach efforts. We are dedicated to serving our community in an honorable and ethical manner as we pursue this mission.

I am honored to work with so many members of the Department – both sworn and civilians – who are deeply committed to working to make Lilburn the safest city possible.

A handwritten signature in black ink that reads "Bruce Hedley".

Bruce Hedley  
Chief of Police

Police Department  
2015 Organizational Chart



### Mission Statement

The mission of the Lilburn Police Department is to enhance the quality of life in the City of Lilburn by working cooperatively with the community to promote a safe and secure environment, resolve problems, preserve the peace, and uphold the law. We are dedicated to serving our community in an honorable and ethical manner as we pursue this mission.

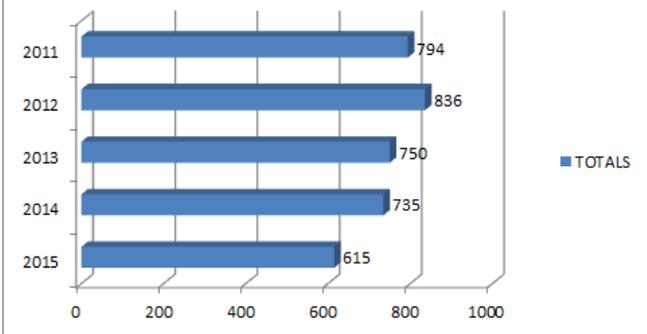
### Activity Summary - Five Year Trend



#### Total Part I Crimes Reported

Part I Crimes	2015	2014	2013	2012	2011
Homicide	2	1	1	0	0
Rape	0	1	0	3	0
Robbery	14	19	16	22	26
Aggravated Assault	22	21	20	21	28
Arson	1	0	2	1	0
Burglary	59	76	66	99	114
Larceny	483	584	619	657	594
Motor Vehicle Theft	34	33	26	33	32
<b>TOTALS</b>	<b>615</b>	<b>735</b>	<b>750</b>	<b>836</b>	<b>794</b>

#### Part I Criminal Offenses Reported



Part I Crimes are classified as the most serious offenses reported to law enforcement. The Lilburn Police Department participates in Georgia's Uniform Crime Reporting through the G.B.I.

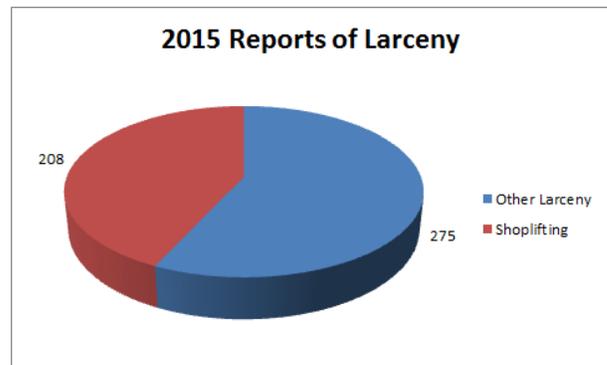
Part I crime totals have steadily decreased over the past four years. In 2015, Part I crimes were down 16% from the previous year and 18% from 2013.

The reduction in Part I crimes can be directly linked to the Police Department Mission Statement;

*"...working cooperatively with the community to promote a safe and secure environment..."*

Keeping the community informed through neighborhood and business watches has resulted in citizens calling in suspicious activity, providing out-of-town house check information through the city website, and information provided to officers that led to arrests.

Larceny totals were down 17% primarily due to a decrease in shoplifting cases. Shoplifting made up 43% of the larceny cases reported.



The Police Department worked closely with Wal-mart in developing a Diversion Program for shoplifters. The program's goal is to effect rehabilitation. Offenders complete various requirements that may include education aimed at preventing future offenses by the offender, restitution to victims, and completion of community service;

*"...resolve problems..."*

In 2015, robbery crimes decreased 26% and burglary crimes decreased 22%. Thorough investigations and teamwork between Patrol and the Criminal Investigations Division assisted in identifying and arresting offenders to prevent further violent crimes or property crimes. For example, a subject was arrested for robbery that cleared 3 active robbery cases and a subject was arrested for burglary that cleared 14 burglary cases;

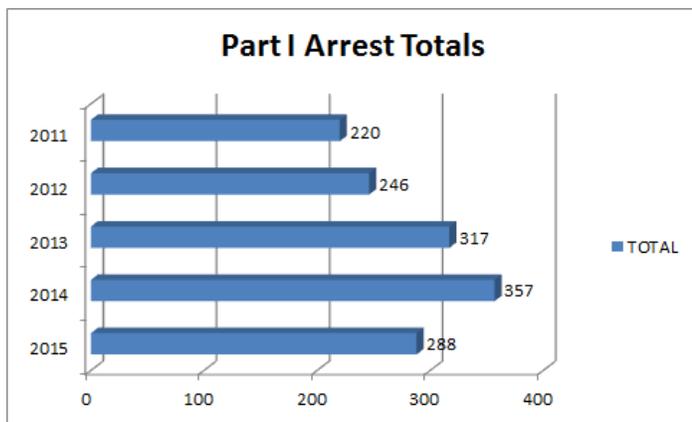
*"...preserve the peace..."*

Officers are informed daily of criminal activity reported in each zone. Officers are directed to patrol these areas more frequently. Marked police vehicle visibility deter criminals from committing serious offenses;

*"...uphold the law..."*

Lilburn Police Department officers are highly trained professionals. Mandatory training in legal updates, critical tasks, and operation of equipment are a priority.

Arrests for Part I crimes were down due to the decrease in Part I reported crimes. Many cases are closed by issuing warrants for identified offenders.



All Part I Crime Case Clearance rates in 2015 are well above the F.B.I.'s current National Case Clearance data rates.

Part I Crime	Clearance Rates	
	FBI	Lilburn
Homicide	64%	100%
Robbery	29%	50%
Aggravated Assault	56%	59%
Burglary	13%	19%
Larceny	23%	41%
Motor Vehicle Theft	12%	18%

2015 Highlights of Part I Crimes and Arrests

\*There were two homicide victims in 2015. Both incidents were domestic related and cleared by arrest.

\*An arrest was made on a serial entering auto perpetrator who broke into several vehicles and stole multiple vehicles over a period of several weeks.

\*There were 14 burglary cases reported cleared by arrest from a serial storage burglar. The arrest led to clearing additional Gwinnett County Police Department cases.

\*There were two serial armed robbery cases cleared by arrest this year. One case involved robberies at gas stations and one case involved robberies at commercial businesses. Both arrests led to several Gwinnett County Police Department cases being cleared.

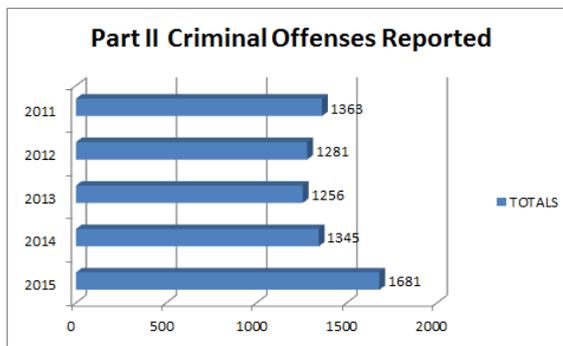
\*Investigators were able to make an arrest on a pedestrian robbery where a victim was shot. Responding officers were able to apply a tourniquet, saving the victim's life.

\*An arrest was made for Aggravated Assault when a man was shot in the abdomen at a local gas station. Patrol officers secured the crime scene and interviewed witnesses that assisted investigators in clearing the case by arrest.

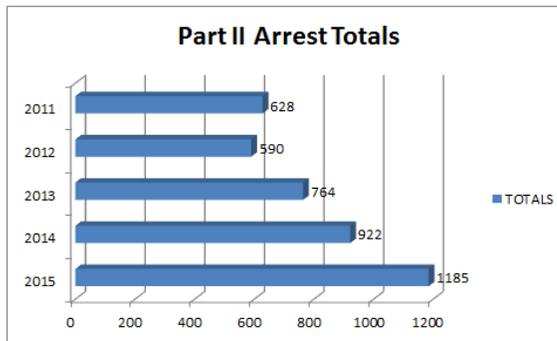
Part II Crimes

The following is a list of Part II offenses reported in 2015. Arrest data is collected and submitted to the Uniform Crime Reporting program.

Part II Crimes	2015	2014	2013	2012	2011
Other Assaults	133	92	95	94	107
Forgery/Counterfeiting	36	27	27	29	24
Fraud	84	102	86	93	97
Embezzlement	0	0	0	0	0
Stolen Property Recovered	52	37	29	31	18
Vandalism	128	120	137	198	161
Weapons Violations	3	5	5	4	1
Prostitution	0	1	0	0	0
Sex Offenses	11	16	10	9	10
Narcotic Drug Laws	78	74	72	51	35
Gambling	0	0	0	0	0
Family Offenses	10	5	9	15	12
Driving Under the Influence	46	58	50	50	62
Liquor Laws	6	12	17	11	3
Drunkenness	9	5	10	16	20
Disorderly Conduct	25	39	37	45	25
Vagrancy/Criminal Trespass	18	19	13	22	17
All other Offenses	1028	718	642	596	762
Curfew/Loitering	2	0	4	6	0
Runaways	12	15	13	11	9
TOTALS	1681	1345	1256	1281	1363



Many Part II offenses have increases directly attributed to officer initiated responses. The "All other Offenses" category includes crimes such as Probation Violation, Warrant Service, or City Ordinance offenses.



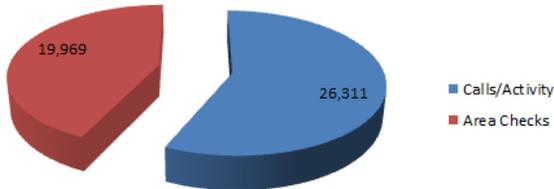
### Service Demand Statistics

Service Demand Statistics include all calls for service that are received through the E-911 communications center, emergency and non-emergency calls from the public, or self-initiated activity from patrol officers.

In 2015, there was a decrease in calls for service by 19% and a 10% increase in area checks by officers. Area checks include neighborhoods, businesses, and parks. Through the city website "Out of Town Housecheck Service," we responded to 146 requests for checks in 2015, a 39% increase in requests from the previous year.

Calls for Service	2015	2014	2013
Calls/Activity	26,311	32,565	27,865
Area Checks	19,969	18,231	8,786
TOTALS	46,280	50,796	36,651

2015 Service Demand Statistics

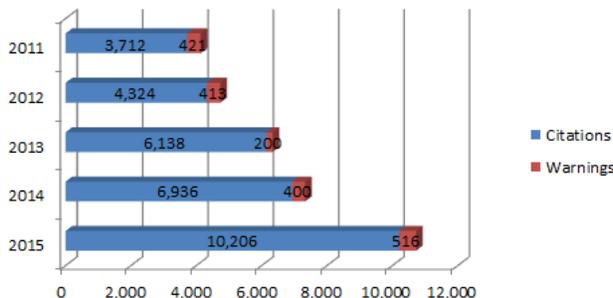


### Traffic Enforcement

Traffic Citations increased 47% from 2014. Warnings increased 29%.

	2015	2014	2013	2012	2011
Citations	10,206	6,936	6,138	4,324	3,712
Warnings	516	400	200	413	421

Citations & Warnings - 5 Year Trend

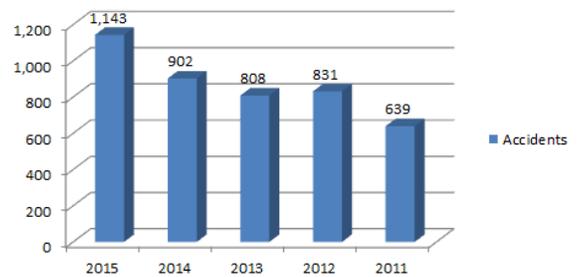


### Motor Vehicle Accidents

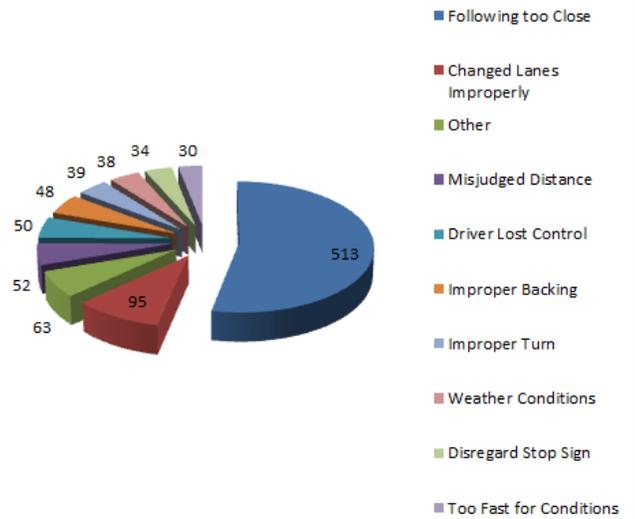
In 2015, there were 1,143 Traffic Accidents reported to the State of Georgia Department of Transportation and Gwinnett County Department of Transportation. There was a 27% increase in traffic accidents in 2015 from 2014 totals.

	2015	2014	2013	2012	2011
Accidents	1,143	902	808	831	639

Accidents - 5 Year Trend



### Top Ten Contributing Factors in Accidents



### Fatality Investigations

There was one fatality accident investigation in 2015. On December 11th at 10:43 p.m., a pedestrian was struck by two vehicles. There were no charges filed against the drivers. The pedestrian walked into traffic and was struck.

## Administrative

### 2015-2016 Fiscal Year Budget

Police Department: \$3.2 million dollars

### Grants

On September 3, 2015, the Bureau of Justice Assistance (BJA) awarded a grant through the Bulletproof Vest Partnership Program to the Police Department for \$3,427.21 for the purchase of armored vests. The funds are used to purchase vests for new hires and replacing expired or damaged vests.

### Risk Management

The primary function of risk management is to identify and eliminate loss exposures that could result in severe financial impact and impair the City's ability to provide essential public services. The Police Department strives to ensure employees act in a manner consistent with the Lilburn mission, values, and objectives. All complaints are investigated and taken seriously.

In 2015, the Police Department investigated a total of eight complaints. Two complaints were initiated by citizens and six complaints were initiated internally.

The investigated complaints or violations concluded with one of the following findings:

Unfounded	1
Exonerated	2
Non Sustained	0
Sustained	5

## Use of Force

The Lilburn Police Department recognizes and respects the value and special integrity of each human life. Investing police officers with the lawful authority to use force to protect the public welfare requires a careful balancing of interests.

It is the policy of the Lilburn Police Department that personnel will use objectively reasonable force when force is used to accomplish lawful objectives and bring an incident under control. Officers are issued and trained to use particular tactics, techniques and weapons as their primary method in administering legal force.

The following table shows how often forms of force were used. Vehicle pursuits, although not considered a use of force, are also listed in this table.

2015 USES OF FORCE	
Bean Bag	0
Firearm Used	0
Intermediate Weapon	0
OC	2
Physical	0
Taser	4
Vehicle Pursuit	2

A Use of Force Report is completed on any personnel using force. All reports are reviewed by the Watch Commander, the Training Officer, and the Command Staff for policy compliance.



The Police Department continues to participate in the State of Georgia Law Enforcement Certification Program. Certification acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective.

## News in 2015

### Body Worn Cameras



Body worn cameras were issued this year to sworn officers. Officers received essential training in their use and operation.

Body worn cameras can be used in various ways: to improve evidence collection, to strengthen officer performance and accountability, to enhance

agency transparency, to document encounters between police and the public, and to investigate and resolve complaints and officer-involved incidents.

### Crime Mapping

The City of Lilburn continues to provide an online crime mapping service available to the general public free of charge. By going to the URL [www.CrimeReports.com](http://www.CrimeReports.com), citizens can track criminal activity in their respective neighborhoods and can sign up for email alerts in their perspective area of concern. Citizens can also search and identify registered sex offenders who reside within the city limits.

All police department personnel and Georgia State Patrol receives an update each morning of all crimes reported in the past 24 hours. The software is used to develop patterns of major crimes and direct patrols to areas, as needed.

### Nasal Naloxone Program

Nasal Naloxone is a medication that can stop or reverse the effects of an opioid overdose. All sworn officers received training on how to use the medication. The medication is carried by the supervisor of each shift and is also maintained at the police department.

### Gwinnett Metro Task Force (GMTF)

Lilburn Police continues to support and participate in the Gwinnett Metro Task Force. The GMTF was formed to combat the sale, distribution, manufacture and/or use of illegal drugs and organized crime activity. Chief Bruce Hedley is a Board Member and has served as the Treasurer for the past four years.

### Internet Crimes Against Children Task Force (ICAC)

Four Possession of Child Pornography arrests were made this year. One arrest was the top offender in Georgia with the volume of illegal files. Another arrest led to the discovery of the suspect molesting his grandson. There were a total of six ICAC investigations conducted.

### National White Collar Crime Center

A Lilburn Investigator completed 114 hours of training to learn the basics of Computer Forensics and on-site investigations. Classes concentrated on cyber crimes and allows for preliminary on-site triage once a case has been identified.

Investigators have assisted Homeland Security this year, investigating multiple cases and assisting in search warrants.

### Warrant Service Team

The Warrant Service Team conducted 7 high risk warrant services this year. Cases included Armed Robbery, Burglary, Possession of Child Pornography, and Entering Auto suspects.



## Lilburn Explorer Post

As of 2015, the City of Lilburn Explorer Post carries an average of 50 cadets as compared to 30 in 2014. Meetings are held weekly at the Lilburn City Hall. We have cadets (ranging from 14-21 year of age) from several area high school clusters, such as Parkview, Meadowcreek, and Berkmar.

In 2015, the Post showed great progress in areas of training and in attendance. Cadets received training in various aspects of Law Enforcement, to include:

- >DUI enforcement,
- >Felony Traffic Stops,
- >Domestic Violence,
- >Burglary,
- >Escaped Prisoner,
- >Communications, and
- >Courtroom Testimony.

The cadets participated in a Boy Scouts of America (BSA) sponsored training program in November of 2015. Agencies from Gwinnett met to compete in areas they had received training.



The Explorers attended Winterfest competition in Gatlinburg, TN in February 2015, where they placed 4th in Active Shooter competition among thousands of Explorers.

We are proud of our Explorer Post!

## Combined DNA Index System (CODIS)

In 2015, the department had 83 submissions to the crime lab for processing. Of the 83 submissions, 46 were latent fingerprints, 8 were DNA submissions, and the remaining were toxicology, narcotic, or firearm related.

## Property & Evidence

In 2015, a 100% audit was conducted on all Property and Evidence. The Gwinnett County District Attorney's Office assisted in accounting for all property and evidence in police department custody. Evidence custodians use a bar code system to track items and ensure the chain of custody is preserved.

One officer was added to the list of those who are certified to test marijuana for court purposes. The Department continues to participate in the National Association of Drug Diversion Investigators (NADDI). In 2015, we have accepted and destroyed 257.83 pounds of prescription drugs through the NADDI prescription drug drop box located in the lobby of the police headquarters.

## Citizen's Police Academy

The Police Department hosted the Citizen's Police Academy in the first quarter of 2015, which was attended by 28 citizens of Lilburn. The academy is a ten week program and is designed to provide members of the Lilburn community with knowledge about their police department.



Topics presented include, but are not limited to:

- Community Policing
- "Meet the Chief"
- Laws of Arrest
- Patrol Operations
- K-9 Demonstration
- Search and Seizure
- Internal Affairs
- Traffic Stops
- Use of Force
- Ride-a-long Program
- Criminal Investigations
- Gwinnett County Jail Tour
- Crime Scene Processing and Forensics
- Gwinnett County E-911 Communications Tour, and
- Special Operations (Traffic, Motor Unit, Bike Patrol)

## Staff Training

During the calendar year of 2015, the Lilburn Police Department received 3,919 hours of specialized and in-service training. This is an average of 122 hours per officer. The State mandate is 20 hours.



In 2015, the department hosted several outside training programs. In May the Islamic Speaker Bureau provided cultural sensitivity training to all police department personnel. The National White Collar Crime Center provided training to investigators and the Department of Drivers Services provided Commercial Vehicle training to officers.



The Training Unit continued to update the firearms training for the department as well. We utilized the Suwanee Police Firing Range for the required annual qualifications. The Bentley Cup was awarded in 2015 to Officer S. Suk, the officer with the highest average qualifying score. The cup is on display in the lobby of the police department.

## Police Vehicles and Operation

All Operations Division Sergeants and a Traffic Unit have been issued Chevy Tahoes. The Tahoes are all marked units and allow the supervisors and the traffic unit to carry additional equipment assigned to them that may not fit into a traditional patrol car.

In 2015 a Segway was purchased to assist officers at city events. It is effective for use in patrol operations, giving officers a new point-of-view and acting as a bridge between officers and the community.

In addition to the Segway, officers are equipped with a new Polaris ATV to deploy officers quickly for use during special events and on the greenway trail.

## Traffic Unit

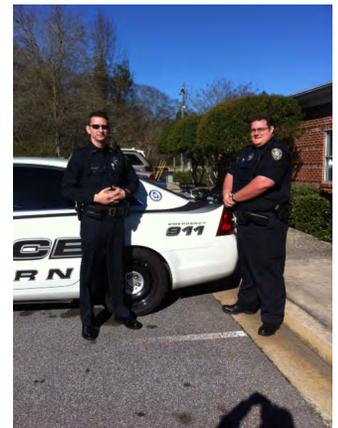
In 2015, the Traffic Unit issued 2,732 citations and made 137 arrests. During the course of the year, the Unit arrested 28 fugitives. A total of 113 confirmed License Plate Reader alarms were received by the Traffic Unit in 2015. This is an increase of 140% from last year. Alarms consist of wanted persons or suspended and/or expired tags or stolen vehicles. The Traffic Unit participated in the National Highway Traffic Safety Administration's child car seat inspection program and conducted over 79 child safety seat inspections. This is an increase of 126% from last year.

The Traffic Unit also participates in the Governor's Office of Highway Safety Traffic Enforcement Network.

In November 2015, Officers Andy Blimline and Richard White attained Traffic Accident Reconstruction Specialist Certification through the Georgia Peace Officers Standards & Training Council.

The certification required over 300 hours of training in the scientific process of investigating, analyzing, and drawing conclusions about the causes and events in a vehicle collision.

The officers are not only an asset to the department but also assist in fatality or major injury accidents in other jurisdictions.



**Municipal Court Services**

Municipal Court Services saw several positive changes in 2015. All Court procedures were evaluated and changes were made to make certain court operations were efficient and more productive. Court case loads have been adjusted to less than 100 cases per court that has allowed for enhanced customer service and better time management for court personnel.

In 2015, Court personnel processed 10,206 citations, a 47% increase from 2014. They also processed 516 warning citations. In 2015, Court personnel processed 985 Contempt of Court and Probation Violation warrants in 2015. This is an increase of 76% since 2014.

With the implementation of an electronic ticket system, Records and Courts now have the capability of accessing tickets electronically, saving Clerks time from having to manually enter citations in the Court software.

In 2015, Court Services implemented video conferencing for inmates at the Gwinnett County Jail. This has eliminated transport back and forth from the jail during court sessions, saving thousands of dollars in fuel and man hours, and reducing liability to the City.

In 2015, the Municipal Court established a "Teen Driver Court" Program. A total of 67 young motorist attended Teen Driver Court in 2015. The program promotes safe driving practices, reduced vehicular crashes and moving violations, and seeks to decrease rates of recidivism among drivers in the 17-20 age group.

**Records and Permits**

In 2015, The Records Section continued to provide excellent customer service and promote organizational strategies to deliver professional and accurate information to our customers, which include police officers, other governmental agencies, public and private organizations and its citizens.

The Records Section provides crime analysis to assist patrol supervisors in directing units to targeted crime areas and investigators in developing crime patterns.

In June 2015, the Georgia Crime Information Center audit was completed and successfully passed.

Records Processed	2015	2014	% +/-
Case Reports	2950	2573	15%
Accident Reports	1143	902	27%
Open Records Requests	1160	1127	0.03%
Background Checks	995	1004	-0.01%
Restricted Records	10	30	-67%

Permits Processed	2015	2014	% +/-
Alcohol Servers	206	132	56%
Pawn/Precious Metals	13	18	-28%
Wrecker Contractors	8	11	-27%

**Staffing**

The Police Department has 32 authorized full-time sworn police positions and 2 part-time Court Security Officer positions. The Police Department has 7 authorized full-time civilian support staff positions and 1 part-time Court Clerk position for a total of 39 full-time positions and 3 part-time positions. There are no vacant positions as of December 31, 2015.

Staffing changes to our Department in 2015:

**ADDITIONS**

Rebecca Baumann	Court Clerk - P/T	11/06/15
Reyna Casiano	Court Clerk	08/18/15
Patricia Martenn	Court Clerk - P/T	07/13/15
Gabriel Garner	Police Officer-certified	09/28/15
Matthew Henderson	Police Officer-certified	04/07/15
Cory Hughes	Court Security Officer certified-P/T	04/07/15
Gerald Long	Police Officer-certified	02/09/15
Seung Suk	Police Officer-certified	04/21/15
Dr. Scott Batterton	Chaplain	11/19/15

**SEPARATIONS**

Patricia Martenn	Court Clerk - P/T Resigned	07/31/15
Kathleen Rault	Municipal Court Clerk Retired	10/16/15
Elizabeth Reisner	Solicitor Not Reappointed	01/06/15
Teresa Stults	Municipal Court Clerk Retirement	02/18/15
Jeff Kinney	Police Officer Retirement	06/12/15
Daniel McCarthy	Police Officer Resigned in lieu of termination	03/09/15

**PROMOTIONS**

Emily Harvey was appointed to Municipal Court Clerk on 10/19/2015.

## COMMUNITY OUTREACH AND EVENTS

In 2015, the City of Lilburn's community outreach efforts maintained great relations with its citizens. The Lilburn Police Department participated in 20 neighborhood and business watch programs attending 49 meetings this year.



During the course of the year, the Operations Division hosted:

- \*Five "Senior Scam" meetings
- \*Two neighborhood cook-outs
- \*Two Public Safety events with Gwinnett County PD

In 2015, the Lilburn Police Department participated in a suicide prevention seminar at a local church within the community to discuss law enforcement's response to suicide threats.

Through the summer of 2015, the Lilburn Police Department, again, partnered with the Georgia Special Olympics and helped raise over \$2,700. Officers participated in "Cop on a Donut Shop," as well as ran in the 10K torch run from the State Capital to Emory University.

Officers participated in the "Shop with Kids" program in conjunction with the Fraternal Order of Police.



The Lilburn Police Department participated in holiday events, such as Sparkle in the Park, Lilburn Daze, and the Lilburn Christmas Parade.

The Lilburn Police Department participated in the Arcado Elementary School's "National Walk-to-School" day event. Career day events took place at Lilburn Middle School and the City of Knowledge.

National Night Out is a nationwide event designed to generate citizen support and participation in local anti-crime efforts, strengthen neighborhood spirit, and build police-community relationships. The August 2015 event was a huge success involving the Police Department, participating sponsors, non-profit groups, local restaurants, neighboring law enforcement agencies, and many volunteers. There were two helicopters represented by the Department of Natural Resources and the Georgia State Patrol. There was an estimated 1,500 visitors to the event. The City of Lilburn ranked 27th out of 240 National Night Out host cities and departments nationwide. The 2015 event was an even bigger success than the previous year's event.

Officers participated in "Home Depot Safety Day." The Fire Department, along with law enforcement were invited to promote safety tips to children.



In 2015, "Officer Bio's" was introduced to the City of Lilburn Facebook page. The program was established by citizens in Lilburn to recognize the officer's personal qualities and training. The program was widely accepted as a positive approach to introduce the officers to the public.