

CITY OF LILBURN

GENERAL AND ADMINISTRATIVE POLICIES AND PROCEDURES

SECTION 34

POLICY ON THE PUBLIC DISPLAY OF FLAGS ON CITY PROPERTY



Small town. Big difference.

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I. PURPOSE

The City of Lilburn recognizes the importance, civic pride, and reverence that comes with the display of the nation's flag and the State of Georgia flag. The display of the United States flag is governed by the Federal Flag Code, Public Law 94-344, and the display of the State flag by the Georgia Protocol Guide. Occasionally, upon the death of a prominent person, questions arise about flying the flags at half-mast. The Federal Flag Code and Georgia Protocol Guide provide the criteria for flying the U.S. flag and the State flag at half-mast. The City of Lilburn is occasionally approached to fly non-governmental flags on City property. For these reasons, the City of Lilburn establishes this policy on the public display of flags on city property.

As a symbol of the United States of America and all the nation's interests, the flag of the United States should be treated with the utmost respect.

The Chief of Police is responsible for compliance with this policy.

II. POLICY

The City of Lilburn has flag poles in the following locations:

- Lilburn City Hall/Library
- Lilburn Police Headquarters and Municipal Court
- Lilburn City Park

The City of Lilburn allows only the U.S. flag, state flag, U.S. Military Flags, and the Georgia Association of Chiefs of Police State Certification flag to be displayed on city property.

United States Flag Protocol

The display of the U.S. flag will follow the Federal Flag Code (<https://www.usa.gov/flag>). When the flag of Georgia is flown on the same staff, the U.S. flag must be at the top. When displayed from a staff in a public meeting, the flag of the United States of America should hold the position of honor to the speaker's right as he or she faces the audience. Any other flag displayed should be placed on the left of the speaker. When displayed with U.S. Military Flags, the order of precedence for US Military Flags (left to right) is as follows:

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- USA
- U.S. Army
- U.S. Marine Corps
- U.S. Navy
- U.S. Air Force
- U.S. Coast Guard
- Army National Guard
- Air National Guard
- Georgia

Flying the U.S. Flag at Half-staff

The flag, when flown at half-staff, should be first hoisted to the peak for an instant then lowered to the half-staff position. The flag should again be raised to the peak before it is lowered for the day.

By order of the president, the U.S. flag shall be flown at half-staff upon the death of principal figures of the United States government and the governor of a state, territory, or possession, as a mark of respect to their memory. In the event of the death of other officials or foreign dignitaries, the flag is displayed at half-staff according to presidential orders.

In the event of the death of a present or former official of the government of a U.S. state or the death of a member of the Armed Forces, the governor of a state may proclaim that the national flag shall be flown at half-staff. When the governor of a state issues a proclamation that the national flag be flown at half-staff in that state because of the death of a member of the Armed Forces, the national flag flown at any federal installation or facility in the area covered by that proclamation shall be flown at half-staff consistent with that proclamation.

The flag shall be flown at half-staff for 30 days after the death of the president or a former president; for 10 days after the day of death of the vice president, the chief justice or a retired chief justice of the U.S. Supreme Court or the Speaker of the U.S. House of Representatives; from the day of death until interment of an Associate Justice of the Supreme Court, a secretary of an executive or military department, a former vice president, or the governor of a state, territory, or possession; and on the day of death and the following day for a member of Congress.

The flag shall also be flown at half-staff on Peace Officers Memorial Day (May 15), unless that day is also Armed Forces Day.

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State of Georgia Flag Protocol

The display of the state flag will follow the Georgia Protocol Guide developed by the Georgia Department of Economic Development's International Relations division. The state flag of Georgia may be flown at half-staff as ordered by the governor. The flag is flown at half-staff each year on holidays including Peace Officers Memorial Day (May 15), Memorial Day weekend, and Patriot Day (September 11).

This policy is approved and authorized:

 - 6/3/2022
City Manager