



Small town. Big difference.

# Permanent Sign Permit Application

Permit #: \_\_\_\_\_

Date Issued\*: \_\_\_\_\_

## Business Information

Business Name: \_\_\_\_\_

Street Address (of Sign Location): \_\_\_\_\_

Land District: 6 Land Lot: \_\_\_\_\_ Parcel: \_\_\_\_\_ Zoning: \_\_\_\_\_

Business is a:  Single Tenant in own building on own lot  Tenant in a multi-tenant building

Type of Sign:  Wall  Freestanding  Electric

Sign(s) presently exist on the site?  Yes  No If yes, description of other sign(s): \_\_\_\_\_

## Property Owner Information

## Sign Contractor Information

Name (printed):	Name:
Street Address:	Street Address:
City/State/Zip:	City/State/Zip:
Phone:	Phone:
Email:	Email:
Property Owner Signature:	Business License Number / Issued By:
By signing, property owner acknowledges review and approval of proposed signage and location.	Provided Insurance Certificate: \$100,000 Property Damage Liability Insurance for Sign Contractor _____
Applicant Name if not owner (printed):	Signature:
Applicant Phone:	Date:
Applicant Email:	

Date Paid: \_\_\_\_\_

Approved By: \_\_\_\_\_

Amount Paid: \$ \_\_\_\_\_

(Issuing Clerk's Signature)

**\*CONSTRUCTION ON THE SIGN(S) MUST START WITHIN SIX (6) MONTHS OR PERMIT EXPIRES.**



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### WALL SIGN(S)

**Gross Building Space in Square Feet \_\_\_\_\_**

Building Front		Building Rear	
Sign Dimensions:		Sign Dimensions:	
Square Footage:		Square Footage:	
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No		LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Facing Building Front – Building Left Side		Facing Building Front – Building Right Side	
Sign Dimensions:		Sign Dimensions:	
Square Footage:		Square Footage:	
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No		LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Total Sign Area for ALL Wall Signs: \_\_\_\_\_

### GROUND SIGN(S)

**Gross Building Space in Square Feet \_\_\_\_\_**

Number of Street Frontages:	Number of Sign Structures:
Total Height of Sign Structure:	
Setback from Right-of-Way:	
Number of Signs on Sign Structure:	
Size of Each Sign:	A: _____ B: _____ C: _____
	Total: _____
LIGHTED: <input type="radio"/> Yes <input type="radio"/> No	

Total Sign Area for ALL Sign Structures: \_\_\_\_\_

**FEE (includes 2% Public Art Fee):**

- WALL NON-ELECTRIC, less than 32 square feet      \$25.00/sign
- WALL NON-ELECTRIC, 32 square feet or more      \$76.00/sign
- WALL ELECTRIC      \$178.00/sign
- FREE STANDING NON-ELECTRIC, <32 sf      \$76.00/sign
- FREE STANDING NON-ELECTRIC, 32 sf or more      \$127.00/sign
- FREE STANDING ELECTRIC      \$229.00/sign
- OVERSIZED (BILLBOARD)      Contact Planning Director

**Business Services (770) 921-2210**

**340 Main St. ▪ Lilburn, Georgia 30047 ▪ [www.CityofLilburn.com](http://www.CityofLilburn.com)**