



**CITY OF LILBURN**  
340 Main Street • Lilburn, Georgia 30047-5094

Tel 770.921.2210

**SPECIAL EVENT ALCOHOL LICENSE APPLICATION**

City Co-Sponsored Event     Business Event     Non-Profit Event    Date of Application: \_\_\_\_\_

Group or Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Licensing Jurisdiction: \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Business Phone: \_\_\_\_\_

Contact Email: \_\_\_\_\_ Contact Cell Phone: \_\_\_\_\_

Description of Event: \_\_\_\_\_

Event Address: \_\_\_\_\_

- Please include the following with ALL applications:
- Occupational Tax Certificate
  - Alcohol License, State and Local
  - TIPS Certification for Staff
  - Catering License (If applicable)
  - Property Owners Signature or Consent letter

- If the event is held at a city property, please attach the additional documents:
- Hold Harmless Agreement
  - Certificate of Insurance in the amount of one million dollars (\$1,000,000) with City of Lilburn as Certificate Holder.

**Property Owner's Signature:** \_\_\_\_\_  
(Or attach a Signed Letter from the Property Owner)

Date: \_\_\_\_\_

Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ By: \_\_\_\_\_